

# PORT EDWARDS PUBLIC SCHOOLS

## Business Meeting of the Board of Education

5:00 p.m., Wednesday, July 10, 2024 – Elementary IMC, Fifth Street, Port Edwards, WI

### Minutes

Meeting called to order by President John Daven at 5:00 p.m.

Roll Call

**PRESENT:** John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Dana Duncan

**ABSENT:** None

**ALSO PRESENT:** James Bena, Superintendent, Lisa Miller, Business Director

#### 1. Consider Approval of Agenda

Motion by McGrath, second by Hildebrandt to approve the agenda as posted. Voting yes – all. Motion carried.

#### 2. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:

**19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any Public employee over which the governmental body has jurisdiction or exercises responsibility**

Motion by Hildebrandt, second by Thomasgard to adjourn into closed session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

A. Consider Approval of Minutes of Past Executive Session – June 12, 2024

B. Discuss 2024-25 Absences from Work

#### 3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session

Motion by Daven, second by McGrath to adjourn executive session and reconvene into open session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

**PRESENT:** John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt

**ABSENT:** Dana Duncan

**ALSO PRESENT:** James Bena, Superintendent, Lisa Miller, Business Director

**OTHERS PRESENT:** Shane Steltenpohl, Bonnie Thomas, Erin Hess, Tim Birkhauser, Kristen Winters, Sheena Vitello, Jessica Ewert, Steve Birno, Jennifer Moore, Pam Sorbo, Kelly Hildebrandt, Wendy Henne

**5:30 p.m. – Business Session**

Per request, President Daven agreed to move agenda item #15

#### 15. 4K Wrap-Around Daycare

Superintendent Bena presented information regarding opening a 4K Wrap-Around Daycare in the elementary building. Representatives from the YMCA, including Tim Birkhauser, YMCA Board Member, were in attendance and shared details on the position of the YMCA and what would be required in order for the YMCA to operate the daycare. It was stated that there would need to be approximately seven children in attendance at the daycare to break even. The YMCA stated that the daycare operations including licensing cannot operate at a loss. The Board and Superintendent Bena discussed options to assure that this would not happen and discussed possible ways to subsidize the program possibly using Fund 80. Location of the daycare in the elementary school was also discussed.

Motion by Hildebrandt, second by Daven to approve the YMCA to operate a Wrap-Around Daycare, provided licensing is granted and does not operate at a loss. Voting yes – all. Motion carried.

#### 4. President's Report

A. Board Member Attendance

President Daven reported that all member were present.

B. Next Board Meeting

President Daven reported that the next meeting of the Board of Education will be August 21, 2024

#### 5. Administrative Reports

A. District Administrator Report –Superintendent Bena

Superintendent Bena reported that the Wisconsin DPI has released its preliminary estimate for the state general school aid. This year the district will see an increase of \$523,922 or 14.28% over last year.

Mr. Bena reported that the three-week summer school program was complete and thanked the teachers and staff for their hard work. He also stated that the food service department reported an increase of 300 meals over last year's summer school.

The 18<sup>th</sup> Annual Blackhawk Scramble was a success and Superintendent Bena stated that next year's outing is scheduled for June 16<sup>th</sup>.

Mr. Bena shared that he met with Officer Brandon Abott regarding a therapy dog for next school year.

Superintendent Bena thanked the custodians and the summer help for all of the hard work preparing for the new school year.

**6. Questions and Comments from People in Attendance**

None

**CONSENT AGENDA:**

**7. Consider Approval of Minutes of Past Meeting – June 12, 2024**

Motion by McGrath, second by Duncan to approve the minutes of the past meeting. Voting yes – all. Motion carried

**8. Consider Approval of Financial Reports**

- A. Check Summaries ..... June 1-30, 2024  
#34963 - 35026 & 202301294 - 202301395 - \$437,587.17
- B. District Revenue Report ..... June 1-30, 2024
- C. District Expenditures Report..... June 1-30, 2024
- D. June Cash Receipt Report.....June 1-30, 2024
- E. June Cash Balance Report
- F. Budget Revisions
- G. Consider Approval of Gifts

Motion by Duncan, second by Thomasgard to approve the financial reports as presented. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS:**

**9. Consider Approval of 2024-25 Teaching Contracts:**

- A. Jenny Hafermann – 1.0 FTE Elementary
- B. Katie Shaffer - .75 FTE Special Education

Motion by Duncan, second by Hildebrandt to approve the 2024-25 teaching contracts for Hafermann and Shaffer. Voting yes – all. Motion carried.

**10. Consider Approval of 2024-25 Co-Curricular Contracts**

- A. Brian Strnad – Varsity Volleyball
- B. Devin Peckham – MS Football
- C. Ethan Jensen – Varsity Girls Basketball

Motion by Duncan, second by McGrath to approve the 2024-25 co-curricular contracts for Strnad, Peckham and Jensen. Voting yes – all. Motion carried.

**11. Consider Approval of 2024-25 Wisconsin Academic Standards**

Motion by Duncan, second by Thomasgard to approve the 2024-25 Wisconsin Academic Standards. Voting yes – all. Motion carried.

**12. Consider Approval of 2024-25 Commercial Property, General Liability, Professional Liability, Crime, Inland Marine, Automobile, Umbrella & Worker's Compensation Insurance Plans**

Motion by Duncan, second by McGrath to approve the 2024-25 Commercial Property, General Liability, Professional Liability, Crime, Inland Marine, Automobile, Umbrella & Worker's Compensation Insurance Plans. Voting yes – all. Motion carried.

**13. Consider Approval of Co-Curricular Positions:**

- A. Art Club
- B. Instrumental Strings

Motion by McGrath, second by Duncan to approve the addition of Art Club and Instrumental Strings. Voting yes – all. Motion carried.

**14. Discussion: Sick Day Payout**

Superintendent Bena will create language and present to the board in August.

**16. Consider Approval of Neola Policy Updates**

Motion by Duncan, second by Hildebrandt to approve the Neola policy updates as presented. Voting yes – all. Motion carried.

**17. Opportunity for Individual Board Member Comment**

McGrath – Thanked the staff that worked summer school, welcomed Shane Steltenpohl to his new position as principal

and thanked Donna Shroda for her years of service.

Hildebrandt – Thanked all those for attending tonight's meeting.

Thomasgard – Thanked Donna Shroda for her service and stated she will be missed. Shared information on a one-day protective service program hosted by MSTC. The Port Edwards Fire Department will pay for a student to attend this unique opportunity.

Duncan – Shared that the district is doing a good job with leading our students in their chosen career paths. The programs offered by MSTC through the school district are a great benefit to the students to help prepare them for their plans after graduation.

Daven – Appreciated all those that attended tonight's meeting and all those that worked summer school.

**18. Establish Future Board Meetings**

Wednesday, August 21, 2024, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

**19. Call for Adjournment**

Motion by Hildebrandt, second by Thomasgard to adjourn the meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

Meeting adjourned at 6:19 p.m.

Lisa Miller, acting secretary