

# PORT EDWARDS PUBLIC SCHOOLS

## Business Meeting of the Board of Education

5:30 p.m., Wednesday, January 12, 2022 – Elementary IMC, Fifth Street, Port Edwards, WI

### Minutes

Meeting called to order by Vice President Daven Thomasgard at 5:30 p.m.

Roll Call

PRESENT: Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Ben Martinson

ABSENT: John Daven

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

OTHERS PRESENT: Cara Christy, Donna Shroda, Jennifer Moore, Teresa Guillemot, Jennie Breitrick, John Hanten, Marissa Rebischke

#### 1. Consider Approval of Agenda

Motion by McGrath, second by Martinson to approve the agenda as posted. Voting yes – all. Motion carried.

#### 2. Report from Student Representatives; Student & Staff Recognition

Jesse Van Dehy, Student Council Advisor, Dakota Bares and Aubree Shroda, Student Council members, updated the board on the recent activity at JEHS: Advisor Van Dehy stated that Student Council activities are getting back to normal which included this year's Homecoming activities. Dakota Bares and Aubree Shroda shared the following: NHS applications are currently available, NHS induction will be held on February 16<sup>th</sup>; updates were reported on both the girls' and boys' basketball teams - Nathan Gibbs is leading the conference in points and Taylor Martin signed a letter of intent to Dubuque University. Math league is currently in 3<sup>rd</sup> place.

#### 3. President's Report

##### A. Board Member Attendance

Vice President Thomasgard reported that Board Members, Thomasgard, McGrath, Hildebrandt, Martinson were all in attendance. Board Member Daven was absent due to work obligations.

##### B. Reading of DPI Proclamation in Recognition of Adult School Crossing Guard Recognition Week

Vice President Thomasgard read the DPI Proclamation in Recognition of Adult School Crossing Guard Recognition Week.

##### D. Next Board Meeting

Vice President Thomasgard reported that the next meeting of the Board of Education will be held, Wednesday, February 9, 2022.

#### 4. Administrative Reports

##### A. Report on School Safety & Security Audit and Covid 19 Update – Superintendent Cronan

Superintendent Cronan gave an update on Covid 19. The district is currently experiencing a wave of cases and continue to update the dashboard daily. The Test-to-Stay program has been paused due to lack of tests. Currently, the middle/high school is under mandatory masking due to the number of cases. The district continues to work with the Wood County Health Department. The maintenance staff has increased their cleaning time to help mitigate the spread.

Superintendent Cronan shared information regarding the safety and security audit and the Crisis Plan. The district's plan is due for an audit. Port Edwards Police Chief Drew and Superintendent Cronan conducted a review of the previous audit and used that to conduct a new audit. They walked the entire property, inside and outside, to check the safety and security. The Crisis Plan will now be reviewed and updates will be made as needed.

##### B. Report on Special Education Open Enrollment for 2022-23 – Principal Christy

Principal Christy reported on the special education available spaces for 2022-23.

##### C. Report on Class Registration Process for 2022-23 - Principal Shroda

Principal Shroda reported that the high school students will begin the registration process for 2022-23 next Wednesday.

Teachers will give a presentation to the students regarding each of the classes they teach to assist the students with their selections for the new year.

#### 5. Questions and Comments from People in Attendance

None

#### CONSENT AGENDA:

#### 6. Consider Approval of Minutes of Past Meeting – December 8, 2021, December 16, 2021

Motion by McGrath, second by Hildebrandt to approve the minutes of the past meetings. Voting yes – all. Motion carried.

#### 7. Consider Approval of Financial Reports

##### A. Check Summaries..... December 1-31, 2021

#32113 - 32251 & 202100393 - 202100534- \$553,620.19

##### B. District Revenues Report ..... December 1-31, 2021

##### C. District Expenditures Report ..... December 1-31, 2021

##### D. District Cash Receipt Report.....December 1-31, 2021

##### E. December Cash Balance Report

- F. December Substitutes Report
- G. December Budget Revisions
- H. Consider Approval of Gifts

Business Director Miller reported the following gifts:

Alexander Charitable Foundation, Inc - \$12,000 for improvements in the Dorothy Alexander Auditorium

Mrs. Valerie Curler – Homemade knit hats for students at the Elementary School

Motion by Hildebrandt, second by Martinson to approve the financial reports as presented. Voting yes – all. Motion carried.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS:**

### **8. Consider Approval of Open Enrollment Spaces for Special Education and Regular Education Programs for the 2022-23 School Year**

Motion by McGrath, second by Martinson to approve the open enrollment spaces for special education and regular education programs for the 2022-23 school year.

### **9. Consider Approval of Elementary School Safety Patrol Advisor – Pam Sorbo**

Motion by Martinson, second by McGrath to approve the Elementary School Safety Patrol Advisor – Pam Sorbo. Voting yes – all. Motion carried.

### **10. Consider Request for Post-Employment Benefits – Mary Kulinski**

Motion by McGrath, second by Martinson to approve the request for post-employment benefits for Mary Kulinski. Voting yes – all. Motion carried.

### **11. Consider Approval of Contract Increase from .90 FTE to 1.0 FTE – Heather Lisitza**

Motion by Martinson, second by Hildebrandt to approve the increase from .90 FTE to 1.0 FTE for Heather Lisitza. Voting yes – all. Motion carried.

### **12. Opportunity for Individual Board Member Comment**

All board members congratulated and expressed appreciation for Mary Kulinski for her years of service to the district and wished her well in retirement.

McGrath – Thanked the staff for all that they continue to do.

Hildebrandt – Stated how good it was to have the student council members back at our meetings.

Martinson – Encouraged parents to assist their students in choices for next years' classes.

Thomasgard – Thanked the staff for all that they continue to do.

### **13. Establish Future Board Meetings**

Wednesday, February 9, 2022, Closed Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

Wednesday, March 9, 2022, Closed Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

### **14. Consideration of Motion to Adjourn into Closed Session pursuant to Section 19.85(1)(c),(f), and (g) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, and evaluation data of any public employee over which the School Board has jurisdiction; preliminary consideration of specific personnel problems which, if discussed in public, would likely have a substantial adverse effect upon the reputation of any person involved in such problems; and conferring with legal counsel who is rendering advice concerning strategy to be adopted by the body with respect to litigation in which the District may become involved in, including the following:**

A. Consider Approval of Past Executive Minutes – December 8, 2021

B. Consideration of Professional Staff Compensation Model

C. Discussion of Personnel Matter

Motion by McGrath, second by Hildebrandt, to adjourn into closed session. Voting yes – Thomasgard, McGrath, Hildebrandt, Martinson. Motion carried.

The School Board will adjourn from the closed session without reconvening into open session.

### **15. Call for Adjournment**

Motion by McGrath, second by Martinson to adjourn the meeting. Voting yes – all. Motion carried.

Meeting adjourned at 7:00 p.m.