

PORT EDWARDS PUBLIC SCHOOLS

Business Meeting of the Board of Education

5:30 p.m., Wednesday, November 10, 2021 – Dorothy Alexander Auditorium, 801 2nd St., Port Edwards, WI

Minutes

5:30 p.m. – Meeting called to order – President John Daven

Roll Call

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Ben Martinson

ABSENT: None

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

OTHERS PRESENT: Cara Christy, Donna Shroda, Chuck Lamb, John Hanten

1. Consider Approval of Agenda

Motion by McGrath, second by Martinson to approve the agenda as posted. Voting yes – all. Motion carried.

2. President's Report

A. Board Member Attendance

President Daven reported that all Board members were in attendance.

B. Next Board Meeting

President Daven reported that the next meeting of the Board of Education will be 6 p.m., Wednesday, December 8, 2021.

3. Administrative Reports

A. Report on Eagle Scout Project at the School Forest and Update on Facility Projects in Process – Superintendent Cronan

Superintendent Cronan recognized Zeke Kraft for his completion of his Eagle Scout project. This project improved the trails in the district's school forest.

Superintendent Cronan gave an update on current projects in the district. The district is waiting on the installation of two unit vents to be installed, due to the supply issues these were not received in time to get installed prior to the school year beginning. Working to complete the trim work in the middle/high school building. HVAC upgrades were completed this summer which included updating to digital. The new freezer has been installed at the elementary school building and are hoping that the new cooler will be installed at the middle/high school building over break. Superintendent Cronan reported that plans are being made for the upgrade to the chemistry classroom, this will take place next summer.

B. Report on Parent/Teacher Conferences – Principal Christy

Principal Christy reported that parent/teacher conferences will be held virtually, by phone, or in-person. Times are very flexible to make it more convenient for parents. Sign up has gone well and the percentage is very high for participation.

C. Report on Christmas Cheer – Principal Shroda

Principal Shroda reported that the district is organizing for the Christmas Cheer program once again. This program helps families during the holiday season. Principal Shroda stated that the middle school band will be performing on December 18th and the middle/high school choir will perform on December 20th.

4. Questions and Comments from People in Attendance

Persons who wish to address the Board of Education may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the Board of Education. The Board of Education President may or may not respond to statements made. Each person will be allowed up to 5 minutes, with a maximum of 30 minutes total for this agenda item.

CONSENT AGENDA:

5. Consider Approval of Minutes of Past Meeting – October 13, 2021, October 25, 2021

Motion by McGrath, second by Thomasgard to approve the minutes of the past meetings. Voting yes – all. Motion carried.

6. Consider Approval of Financial Reports

A. Check Summaries October 1-31, 2021

#31933-32033 & 20210019-202100246 - \$412,541.99

B. District Revenues ReportOctober 1-31, 2021

C. District Expenditures Report.....October 1-31, 2021

D. Cash Receipt Summary.....October 1-31, 2021

E. October Cash Balance Report

F. October Substitutes Report

G. October Budget Revisions

H. Consider Approval of Gifts

Business Director Miller reported the following gifts:

Kiwanis Club donated to Coats for Kids at the Elementary school.

Class of 1971 donated \$250 to the District.

Superintendent Cronan shared information regarding the Substitutes Report. Mr. Cronan reported that filling substitute positions has become a very difficult situation. We use Teachers on Call and have expanded our substitute pool however, there are not enough substitutes to cover the needs. Many of the substitute needs have to be filled with our own staff.

Motion by Hildebrandt, second by Hildebrandt to approve the financial reports as presented. Voting yes – all. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS:

- 7. Review of School Violence Drill**
 - A. Elementary School
 - B. Middle/High SchoolPrincipal Christy and Principal Shroda presented information on the drills that were performed at both buildings. Both principals stated that the drills were successful.
- 8. Consider Approval of Test -to-Stay Program**

Superintendent Cronan reported on the Test-to-Stay Program. This program is currently being piloted in the Pittsville School District. This program would allow students to stay in school who were contacts of someone out of the household. Rapid tests would be performed for seven days for those that were identified as a close contact. Superintendent Cronan stated this would save numerous missed school days. The primary purpose of this program is to keep students in school.

Motion by Martinson, second by McGrath to approve the Test-to-Stay Program. Voting yes – all. Motion carried.
- 9. Consider Approval of Safety Patrol Advisor Position**

Motion by Hildebrandt, second by Thomasgard to approve the Safety Patrol Advisor position. Voting yes – all. Motion carried.
- 10. Consider Approval of Employee Resignation – Wendy Krcmar**

Motion by Martinson, second by Daven to approve the resignation of Wendy Krcmar allowing 90 days to repay the liquidated damages. Voting yes – all. Motion carried.
- 12. Designate State Education Convention Board Delegate**

John Daven is designated as the Board Delegate for the State Education Convention.
- 13. Opportunity for Individual Board Member Comment**

McGrath – Thanked the Port Edwards Education Foundation for all of the support they give to the district.
Hildebrandt – Looking forward to the winter sports season.
Martinson – Congratulated all fall athletes and looks forward to the winter sports.
- 14. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:**

19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

 - A. Consider Approval of Minutes of Past Executive Session – October 25, 2021
 - B. District Administrator Evaluation

Motion by McGrath, second by Thomasgard to adjourn into closed session. Voting yes – all. Motion carried.

The School Board will not reconvene into open session after the closed session portion of the meeting.
- 15. Call for Adjournment**

Motion by Thomasgard, second by Martinson to adjourn the meeting. Voting yes – all. Motion carried.

Meeting adjourned at 7:25 p.m.