

# Port Edwards Public Schools

## Business Meeting of the Board of Education

5:00 p.m., Tuesday, December 20, 2022 – Elementary IMC, Fifth Street, Port Edwards, WI

This meeting rescheduled due to inclement weather on 12/14/2022

### Minutes

Meeting called to order by President Daven at 5:00 p.m.

Roll Call

**PRESENT:** John Daven, Leo Thomasgard (via Zoom), Kathy McGrath, Cary Hildebrandt, Dana Duncan

**ABSENT:** None

**ALSO PRESENT:** James Bena, Superintendent, Lisa Miller, Business Director

**1. Consider Approval of Agenda**

Motion by McGrath, second by Hildebrandt to approve the agenda as posted. Voting yes – all. Motion carried.

**2. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:**

**19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.**

Motion by Duncan, second by McGrath to adjourn into closed session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

A. Consider Approval of Past Executive Session Minutes – September 14, 2022

B. Administrative Staff Review

C. Contract Update

**3. Adjourn Executive Session and Reconvene into Open Session pursuant to section 19.86 of the Wisconsin Statutes.**

Motion by Hildebrandt, second by Duncan to adjourn executive session and reconvene into open session. Voting yes - Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

**PRESENT:** John Daven, Leo Thomasgard (via Zoom), Kathy McGrath, Cary Hildebrandt, Dana Duncan

**ABSENT:** None

**ALSO PRESENT:** James Bena, Superintendent, Lisa Miller, Business Director

**OTHERS PRESENT:** Cara Christy, Donna Shroda, Marissa Rebischke

**4. Report from Student Representatives; Student & Staff Recognition**

Musical performances by Band Director, Ms. Anderson and students, Jasper Detlefsen, Emmanuel Van Lysal and Joey Doebereiner.

Student Council members, Dakota Bares and Emily Frizzell reported on the current activities at JEHS/JEMS:

The annual holiday meal put on by the Ecology Club was held today.

Basketball alumni night will be held Thursday night.

The school-wide spelling bee will be held on January 11<sup>th</sup>.

**5. President's Report**

A. Board Member Attendance

President Daven reported that all Board members were in attendance.

B. Next Board Meeting

President Duncan reported that the next meeting of the Board of Education will be the Annual Meeting on Wednesday, January 11, 2023.

**6. Administrative Reports**

A. District Administrator Report – Superintendent James Bena

Superintendent Bena reported that October 2<sup>nd</sup>-8<sup>th</sup> was National School Board Week and thanked the Board for their leadership. October is also National Principals Month and Superintendent Bena thanked Principal Christy & Principal Shroda for their hard work.

Superintendent Bena stated that he is in the process of working on the 2023-24 school calendar. He has been working with a committee and finished the updates tonight and will bring the calendar for approval at the next meeting. He also reported that Donica Goodwin, Curriculum Specialist from CESA 5, will be working with eight teachers on team teaching. Ms. Goodwin will work with them over five sessions.

**B. Elementary Principal Report – Principal Cara Christy**

Principal Christy reported that due to the inclement weather day, the K-2 concert was canceled and re-scheduled for Friday morning in the Dorothy Alexander Auditorium. There are many activities this week for the elementary students; dress-up days, Christmas movies and bowling.

**C. MS/HS Principal Report – Principal Shroda**

Principal Shroda shared information on the b.e.s.t. Screener. Ms. Shroda shared how this process gives teachers new ways to interact with students. Principal Shroda stated that Dr. Hartwig created this outstanding program and feels the tools that it provides to the teachers will be very beneficial.

**7. Questions and Comments from People in Attendance**

None

**CONSENT AGENDA**

**8. Consider Approval of Minutes of Past Meeting – November 9, 2022**

Motion by McGrath, second by Duncan to approve the minutes of the past meeting. Voting yes – all. Motion carried.

**9. Consider Approval of Financial Reports**

A. Check Summaries.....November 1-30, 2022

#324783-324433 & 202200122-202200270 - \$531,713.44

B. District Revenue Report.....November 1-30, 2022

C. District Expenditures Report.....November 1-30, 2022

D. Cash Receipt Summary..... November 1-30, 2022

E. September Cash Balance Report

F. September Substitutes Report

G. Budget Revision

H. Consider Approval of Gifts

Business Director Miller reported the following gifts:

Ka & Jeremy Baumgart – Donation of 80 sets of hats and mittens.

Mead-Witter Foundation – Donation of \$1690 in the form of a grant for the Opera for the Young to perform for our elementary students.

Motion by Duncan, second by McGrath to approve the financial reports as presented. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

**UNFINISHED BUSINESS**

**10. Second Reading of Policies as Previously Presented**

Motion by Duncan, second by Daven to approve the policies as previously presented. Voting yes – all. Motion carried.

**NEW BUSINESS**

**11. Review of School Violence Drill**

Superintendent Bena stated that the school violence drills were held in both the elementary and middle/high school buildings and were successful.

**12. Consider Approval of Student Organization – “Educators Rising” – Marissa Rebischke**

Marissa Rebischke presented information to the Board on starting an organization named “Educators Rising”. She shared that students will learn about being a teacher along with leadership activities, opportunities to meet different types of teachers and much more. This organization has been created to help with the teacher shortage that all schools are experiencing.

Motion by Thomasgard, second by McGrath to approve the student organization, Educators Rising. Voting yes – all. Motion Carried.

**13. Consider Approval of Co-Curricular Contract**

A. Joan Harnisch – Assistant High School Girls Basketball Coach

Motion by Duncan, second by McGrath to approve Joan Harnisch as Assistant Girls Basketball Coach. Voting yes – all. Motion Carried.

**14. Opportunity for Individual Board Member Comment**

Thomasgard – Commended Superintendent Bena for attending the Job Fair at UWSP last week.

McGrath – Thanked Mr. Hintz for hosting the Senior Citizen Breakfast, it was enjoyed by all. She also commended Jeanne Bruener and the Ecology Club for the holiday meal, they did an amazing job.

Hildebrandt – Thanked Ms. Anderson and her students for their performance tonight.

Daven – Wished everyone a Happy Holiday and a Happy New Year. Mr. Daven stated he enjoyed tonight's performance and praised the students for their work in last month's play.

Duncan – Wished everyone a Merry Christmas.

**15. Establish Future Board Meetings**

Wednesday, January 11, 2023. Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

**16. Call for Adjournment**

Motion by Hildebrandt, second by McGrath to adjourn the meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

Meeting adjourned at 6:23 p.m.

Lisa Miller, Acting Secretary