

PORT EDWARDS PUBLIC SCHOOLS

Business Meeting of the Board of Education

5:00 p.m., Wednesday, May 11, 2022 – Elementary School, 5th Street., Port Edwards, WI

Minutes

Called to order by President Daven at 5:00 p.m.

Roll Call

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Dana Duncan

ABSENT: None

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

1. Consider Approval of Agenda

Motion by Duncan, second by McGrath to approve the agenda as posted. Voting yes – all. Motion carried.

2. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute

19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion by Duncan, second by McGrath to adjourn into closed session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

A. Consider Approval of Past Executive Minutes - April 13, 2022, April 27, 2022, May 2, 2022

B. Discuss 2022-23 Support Staff Staffing & Compensation Plan

C. Discuss 2022-23 Administrative and Administrative Supports Contracts

3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session.

Motion by Thomasgard, second by Hildebrandt to reconvene into open session. Voting yes - Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

5:30 p.m. – Business Session

4. Conduct Reorganization of Board

A. Elect President

Motion by McGrath, second by Hildebrandt to elect John Daven as President. Voting yes – all. Motion carried.

B. Elect Vice-President

Motion by Thomasgard, second by McGrath to elect Dana Duncan as Vice President. Voting yes – all. Motion carried.

C. Elect Clerk

Motion by McGrath, second by Duncan to elect Hildebrandt as Clerk. Voting yes – all. Motion carried.

D. Elect Treasurer

Motion by Thomasgard, second by Duncan to elect McGrath as Treasurer. Voting yes – all. Motion carried.

5. Report from Student Representatives & Student Recognition

Student Council members, Taylor Martin and Shayla McDonald shared the final updates of the school year.

A district-wide fundraiser was held for LLS. Every class held a penny war and a total \$7,223.13 was raised. Prom was held at the Elks Club and there were 120 attendees. Math league placed 4th at their final meet in April. The variety show will be held Friday, May 27th at 7 p.m. It will be a campout theme, so attendees are asked to bring lawn chairs. Track had a young, hard-working team this season and will be competing in the conference meet on Friday. Baseball has a record of 6-4 and softball is 7-4. Graduates will be honored at Senior Dessert, Wednesday, May 18th.

6. President's Report

A. Board Member Attendance

President Daven reported that Board Members Daven, Thomasgard, McGrath, Hildebrandt and Duncan were in attendance.

B. Next Board Meeting

President Daven reported that the next meeting of the Board of Education will be held on Wednesday, June 8, 2022.

7. Administrative Reports

A. Report on Summer Project Schedule – Superintendent Cronan

Superintendent Cronan reported that it will be a busy summer for both buildings. Both buildings will be busy with summer school June 6th – June 24th. Projects at the middle/high school building include: re-roofing of the Dorothy Alexander Auditorium and chemistry lab; new HVAC for the chemistry lab; demolition and remodel of the chemistry lab. The current plan is for the chemistry lab remodel to be complete by late July. Projects at the elementary school building: final carpet installation; continued lighting update; addition of a door system to the computer lab and repurpose of that area. Superintendent Cronan also stated that work will be done on the deck at the ELC as it needs new footings.

B. Report on Spring Activities – Principal Shroda

Principal Shroda reported that a middle school dance will be held on Friday, May 20th sponsored by the middle school student council. The middle/high school choir and band concert will be held on May 16th at 7:00, the annual Senior Dessert will be held in the cafeteria at 6:30 on May 18th and the variety show will be held on Friday, May 27th at 7:00.

8. Questions and Comments from People in Attendance

None

CONSENT AGENDA:

9. Consider Approval of Minutes of Past Meeting – April 13, 2022

Motion by McGrath, second by Hildebrandt to approve the minutes of the past meeting. Voting yes – all. Motion carried.

10. Consider Approval of Financial Reports

- A. Check Summaries..... April 1 – 30, 2022
#32532 - 32651 & 202101007 – 202101020 - \$341,740.64
- B. District Revenue Report..... April 1 - 30, 2022
- C. District Expenditures Report April 1 – 30, 2022
- D. April Cash Balance Report
- E. April Cash Receipts Report
- F. April Substitutes Report
- G. Budget Revisions
- H. Consider Approval of Gifts

Business Director Miller reported the following gifts:

Comfort Aire/Cary & Kelly Hildebrandt donated \$150 towards the elementary field trip to Pineland

JJ Oigney, Eagle Scout, built 8 buddy benches for the ELC as well as put picnic tables together and posted tree identification markers.

Motion by Thomasgard, second by Hildebrandt to approve the financial reports as presented. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS:

10. Consider Approval of 2022-23 Support Staff Staffing & Compensation Plan

Motion by Duncan, second by McGrath to approve the 2022-23 Support Staff Staffing & Compensation Plan. Voting yes – all. Motion carried.

11. Consider Approval of 2022-23 Administrative and Administrative Support Contracts

Motion by McGrath, second by Thomasgard to approve 2022-23 Administrative and Administrative Support Contracts. Business Director's contract tabled. Voting yes – all. Motion carried.

12. Consider Approval of 2022-23 Teaching Contracts

- A. Jessica Weaver – 1.0 FTE - Elementary
- B. Jeanette Beer – 1.0 FTE – Elementary
- C. Kirea Moreno – 1.0 FTE – Elementary

Motion by Duncan, second by Thomasgard to approve the 2022-23 teaching contracts for Weaver, Beer, Moreno. Voting yes – all. Motion carried.

13. Consider Approval of 2022-23 Security Health Plan

Motion by Duncan, second by Hildebrandt to approve the health plan for 2022-23 presented by Superintendent Cronan with a one-time district contribution to the HSA. Voting yes – all. Motion carried.

14. Consider Approval of Non-Resident Pupil(s) 2022-23 School Year Open Enrollment Applications

Motion by Duncan, second by Thomasgard to approve the Non-Resident Pupil(s) 2022-23 School Year Open Enrollment Applications that fall within the cap limits set by the Board of Education and reject those that do not fall within the cap limits. Voting yes – all. Motion carried.

15. Consider Approval of 2022-23 Student Handbooks

- A. High School
- B. Middle School

Principal Shroda reviewed the changes and updates to the 2022-23 student handbooks.

Motion by Dana, second by McGrath to approve the 2022-23 student handbooks. Voting yes – all. Motion carried.

16. Consider Approval of Staff Climate Survey Process

Motion by Duncan, second by Thomasgard to approve the staff climate survey. Voting yes – all. Motion carried.

17. Opportunity for Individual Board Member Comment

McGrath – Stated how awesome it was to see the Ecology Club and the 4th grade students plant trees and spend time out at the ELC.

Thomasgard – Formally want to thank Kyle, Donna, Cara and the staff for the work they have done these past two years and to the kids for their hard work.

Hildebrandt – Congratulations to the Math League on their success.

Duncan – Thank you to the electorate for being elected to the Board of Education again.

Daven – Looking forward to graduation on May 28th and wishing the seniors the best.

18. Establish Future Board Meetings

Monday, June 8, 2022, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

19. First Reading of the Following Updated Policies

POLICY UPDATE	
0100	Definitions
0142.1	Electoral Process
0144.5	Board Member Behavior and Code of Conduct

0152	Officers
0165.1	Notice of Meetings
1421 3121 4121	Criminal History Record Check and Employee Self-Reporting Requirement
1460 3160 4160	Physical Examination
2210	Curriculum Development
2414	Human Growth and Development
3122.01 4122.01	Drug-Free Workplace
5113	Open Enrollment Program (Inter-District)
5200	Attendance
5410	Promotion, Placement and Retention
5461	Children At-Risk of Not Graduating from High School
5464	Early Graduation
5722	School-Sponsored Publications and Productions
6108	Authorization to Make Electronic Fund Transfers
6114	Cost Principles – Spending Federal Funds
6146	Post Issuance Tax Exempt Bond Compliance
8450	Control of Casual – Contact Communicable Diseases

Superintendent Cronan reviewed the policy updates as posted.

20. Call for Adjournment

Motion by Duncan, second by Hildebrandt to adjourn the meeting. Voting yes - Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.