

# PORT EDWARDS PUBLIC SCHOOLS

## Business Meeting of the Board of Education

5:30 p.m., Wednesday, May 8, 2024 – Elementary School, 5<sup>th</sup> Street., Port Edwards, WI

# MINUTES

Meeting called to order by President John Daven at 5:30 p.m.

Roll Call

**PRESENT:** John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Dana Duncan

**ABSENT:** None

**ALSO PRESENT:** James Bena, Superintendent, Lisa Miller, Business Director

**OTHERS PRESENT:** Donna Shroda, Jennifer Moore, Marissa Rebischke, Kristen Winters, Debby Brunett

### 1. Consider Approval of Agenda

Motion by McGrath, second by Thomasgard to approve the agenda as posted. Voting yes – all. Motion carried.

### 2. Conduct Reorganization of Board

#### A. Elect President

Motion by Hildebrandt, second by McGrath to elect John Daven as President. Voting yes – all. (Daven abstained) Motion carried

#### B. Elect Vice-President

Motion by McGrath, second by Thomasgard to elect Dana Duncan as Vice President. Voting yes – all. (Duncan abstained) Motion carried.

#### C. Elect Clerk

Motion by Daven second by Duncan to elect Cary Hildebrandt as Clerk. Voting yes – all. (Hildebrandt abstained) Motion carried

#### D. Elect Treasurer

Motion by Hildebrandt, second by Duncan to elect Kathy McGrath as Treasurer. Voting yes – all. (McGrath abstained) Motion carried.

### 3. Report from Student Representatives, Student Recognition

Student Council members, Mia Rogers and Easton Gasch reported on the current activities at JEHS:

Easton reported on the final choir concert of the year. He stated that they performed a song in Latin. The band concert will be held on May 17<sup>th</sup>. The Variety Show will be held on May 24<sup>th</sup>. The Student Council members also reported that the baseball team is 11-3 and will take on Rosholt at home tomorrow, softball is 8-6 and will be playing in a tournament in Tri-County this weekend. Track & Field will compete at conference on Friday in Tri-County.

### 4. Designate Board Representative to CESA 5 Annual Representative Convention

Hildebrandt nominated John Daven to be the Board Representative to CESA 5 at the Annual Representative Convention, second by McGrath, voting yes – all. Motion carried.

### 5. President's Report

#### A. Board Member Attendance

President Daven reported that all Board members were in attendance.

#### B. Next Board Meeting

President Daven reported that the next meeting of the Board of Education will be held June 12, 2024.

### 6. Administrative Reports

#### A. Elementary Principal Report - Principal Bena

Principal Bena reported that the character trait for May is creativity. An award will be given to a student that exemplifies creativity at the end of the month. PEPO will be hosting Muffins with Me in the elementary cafeteria on Friday. On Thursday, May 16<sup>th</sup>, Mrs. Bogdan will be taking a team of 4<sup>th</sup> & 5<sup>th</sup> grade students to a regional 24 Math competition at the Wisconsin Rapids PAC. Mrs. Winters & Mrs. Vitello will be attending the Early Literacy event sponsored by CESA 5 in Wisconsin Dells on May 15<sup>th</sup>. Principal Bena gave an update on ACT 20 and stated that the staff will be following the Keys to Beginning Reading Program, which consists of eleven modules in preparation of ACT 20.

#### B. MS/HS Principal Report – Principal Shroda

Principal Shroda reported that she has been doing trivia this week to honor teachers for Teacher Appreciation Week. She thanked the area businesses for their support in offering prizes. Ms. Shroda stated that Kathi Stebbins-Hintz has done a great job with the curriculum writing and thanked her for her work. Principal Shroda reported that Beth Willcome was selected by the Department of Public Instruction to participate in standard setting for the Forward Exam. This is the third time she has been selected to work on the Forward Exam and the district congratulates her on being selected again, this is an honor.

#### C. District Administrator Report – Superintendent Bena

Superintendent Bena reported that Teacher Appreciation Week is May 6 – 10. Mr. Bena stated that he attended a Harju reception at UWSP and will be applying again for the grant this next school year. Superintendent Bena shared that Kelly Behnke, WEA Member Benefits Consultant, will be in the district to present information on WRS on May 23rd.

### 7. Questions and Comments from People in Attendance

Jennifer Moore – spoke in regard to paid time off

## CONSENT AGENDA:

### 8. Consider Approval of Minutes of Past Meeting – April 10, 2024

Motion by Thomasgard, second by Hildebrandt to approve the minutes of the past meeting. Voting yes – all. Motion carried.

### 9. Consider Approval of Financial Reports

- A. Check Summaries ..... April 1 – 30, 2024  
#34748 - 34852 & 202301090 – 202301178 - \$428,223.16
- B. District Revenue Report ..... April 1 - 30, 2024
- C. District Expenditures Report ..... April 1 – 30, 2024
- D. April Cash Balance Report
- E. April Cash Receipts Report
- F. April Substitutes Report
- G. Budget Revisions
- H. Consider Approval of Gifts

Motion by McGrath, second by Thomasgard to approve the financial report as presented. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, and Duncan. Motion carried.

## UNFINISHED BUSINESS

None

## NEW BUSINESS:

### 10. Consider Approval of Resolution Establishing Parameters for the Sale of Not to Exceed \$7,300,000 General Obligation Promissory Notes

Debby Brunett of Baird Financial presented the parameters and was available for questions from the Board. Motion by Duncan, second by Daven to approve the Resolution Establishing Parameters for the Sale of Not to Exceed \$7,300,000 General Obligation Promissory Notes. Voting yes – all. Motion carried.

### 11. Consider Approval of 2024-25 Security Health Plan

Motion by Duncan, second by Hildebrandt to approve the 2024-25 Security Health Plan. Voting yes – all. Motion carried.

### 12. Consider Approval of Non-Resident Pupil(s) 2024-25 School Year Open Enrollment Applications

Motion by Duncan, second by McGrath to approve the 2024-25 Non-Resident Pupil(s) Open Enrollment Applications. Voting yes – all. Motion carried.

### 13. Consider Approval of 2024-25 Wisconsin School Nutrition Purchasing Cooperative (WiSNP)

Motion by McGrath, second by Duncan to approve the 2024-25 WiSNP. Voting yes – all. Motion carried.

### 14. Consider Approval of 2024-25 Breakfast, Lunch & Milk Prices

Motion by McGrath, second by Hildebrandt to table the Approval of 2-24-25 Breakfast, Lunch & Milk Prices. Voting yes – all. Motion carried.

### 15. Consider Approval of Student Transportation List for 2024-25

Motion by Duncan, second by Daven to approve Student Transportation List for 2024-25. Voting yes – all. Motion carried.

### 16. Consider Approval of 2024-25 4K Program Location

Mr. Matt Lund, CEO of the South Wood County YMCA presented information on the condition of the YMCA located in Port Edwards where the district holds the 4K program. Discussion on the safety of the students is both the YMCA and the district's main concern. Motion by McGrath, second by Daven to approve moving the 2024-25 4K program location to the Ed Heuer Elementary School. Voting yes – all. Motion carried.

### 17. Consider Approval of 2024-25 JEMS/JEHS Principal – Shane Steltenpohl

Motion by McGrath, second by Hildebrandt to approve the 2024-25 JEMS/JEHS Principal – Shane Steltenpohl. Voting yes – all. Motion carried.

### 18. Discussion and Consider Approval of Paid Time Off

Motion by McGrath, second by Duncan to table Approval of Paid Time Off. Voting yes – all. Motion carried.

### 19. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:

**19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

Motion by Duncan, second by Hildebrandt to adjourn into closed session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

- A. Consider Approval of Past Executive Session Minutes – February 14, 2024

- B. Discuss 2024-25 PEEA Negotiations

### 20. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session

Motion by Duncan, second by McGrath to adjourn executive session and reconvene into open session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

### 21. Conduct Initial Exchange of Proposals for 2024-25 Agreement Between the Port Edwards Board of Education and Port Edwards Education Association (PEEA) – following the initial exchange, the parties may caucus and/or go into closed

**session pursuant to sections 19.86 and 111.70(4) (cm) 2, Wis. Stats. for the purpose of exchanging initial proposals with the Port Edwards Education Association for negotiations over a 2024-25 collective bargaining agreement covering total base wages for employees in the Port Edwards Education Association bargaining unit.**

Proposals were exchanged between the Board and PEEA.

Motion by Hildebrandt, second by Duncan to approve the acceptance of a 5.0% salary increase for the 2024-25 school year. Voting yes - Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

**22. Adjourn Negotiation Session and Reconvene into Open Session.**

**23. Opportunity for Individual Board Member Comment**

McGrath – Proud of the district and all of our staff.

Hildebrandt – Congratulations to Beth Willcome for her selection by DPI and to Shane Steltenpohl as the new principal of JEMS/JEHS.

John – Thanked the teachers for all they do and very proud to be a part of this district. Shout out to Beth Willcome for her achievement.

**24. Establish Future Board Meetings**

Wednesday, June 12, 2024, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

Wednesday, July 10, 2024, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

**25. Call for Adjournment**

Motion by Duncan, second by Hildebrandt to adjourn the meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt and Duncan. Motion carried.

Meeting adjourned at 7:24 p.m.

Lisa Miller, acting secretary