

PORT EDWARDS PUBLIC SCHOOLS

Business Meeting of the Board of Education

5:30 p.m., Wednesday, January 11, 2023 – Elementary IMC, Fifth Street, Port Edwards, WI

MINUTES

5:30 p.m. – Meeting called to order – President Daven

Roll Call

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Dana Duncan

ABSENT: None

ALSO PRESENT: James Bena, Superintendent, Lisa Miller, Business Director

OTHERS: Cara Christy, Donna Shroda, Jen Moore, Chris Boettcher

1. Consider Approval of Agenda

Motion by McGrath, second by Duncan to approve the agenda as posted. Voting yes – all. Motion carried.

2. Report from Student Representatives; Student & Staff Recognition

No report due to inclement weather.

3. President's Report

A. Board Member Attendance

Board President Daven reported that all Board members were in attendance.

B. Reading of DPI Proclamation in Recognition of Adult School Crossing Guard Recognition Week

Board President Daven read the DPI Proclamation in Recognition of Adult School Crossing Guard Recognition Week.

C. Next Board Meeting

President Daven reported that the next meeting of the Board of Education will be Wednesday, February 8, 2023.

4. Administrative Reports

A. District Administrator Report – Superintendent Bena

- DPI Report Card Presentation – Chris Boettcher, CESA 5

Ms. Boettcher presented information to the Board of Education on the annual DPI report card. Ms. Boettcher explained the details of the report card, which reflected data from the 2021-22 school year.

B. Elementary Principal Report – Principal Christy

Principal Christy reported that the K-2 holiday concert scheduled for Thursday, December 15th was moved to Friday morning due to the snow day. The performance was held in the Dorothy Alexander Auditorium. Attendance was overwhelming. Those unable to attend had the opportunity to watch the live feed. The 3rd – 5th grade students will have a spring concert. Principal Christy reported that the teachers will be participating in CPI training on January 16th.

C. MS/HS Principal Report - Principal Shroda

Principal Shroda stated that a small number of the middle/high school teachers will also be participating in the CPI training on January 16th.

Principal Shroda reported that the district is using a staff wellness program through CESA 5. Stacie Kettleon from CESA 5, will be visiting our district on January 23rd and February 15th to meet with staff and will focus on mental health.

Principal Shroda reported on co-teaching in both the middle and high school. Donica Goodwin from CESA 5 will be working with those doing the co-teaching and training them to be successful. Ms. Shroda stated that this is best practice for our special education students.

5. Questions and Comments from People in Attendance

None

CONSENT AGENDA:

6. Consider Approval of Minutes of Past Meeting – December 20, 2022

Motion by Duncan, second by Thomasgard to approve the minutes of the past meeting. Voting yes – all. Motion carried.

7. Consider Approval of Financial Reports

A. Check Summaries..... December 1-31, 2022

#33258 - 33358 & 202200432 - 202200599- \$542,454.64

B. District Revenues Report December 1-31, 2022

C. District Expenditures Report December 1-31, 2022

D. District Cash Receipt Report.....December 1-31, 2022

E. December Cash Balance Report

F. December Substitutes Report

G. December Budget Revisions

H. Consider Approval of Gifts

Business Director Miller reported the following donations:

Port Edwards Lions - \$4640 Christmas Cheer Donation

United Methodist Church - \$77.44 Caring Closet

Incourage Community Foundation - \$100 Proactive Grant – Caring Closet

Jeff & Becky Taylor - \$25 Donna Saeger Memorial

Motion by Duncan, second by Hildebrandt to approve the financial report as presented. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS:

8. Consider Approval of Open Enrollment Spaces for Special Education and Regular Education Programs for the 2023-24 School Year

Motion by Duncan, second by McGrath to approve the Open Enrollment Spaces for Special Education and Regular Education Programs for the 2023-24. Voting yes – all.

9. Consider Approval of 2023-24 District Calendar

Motion by McGrath, second by Hildebrandt to approve the 2023-24 District Calendar. Voting yes – all. Motion carried.

10. Opportunity for Individual Board Member Comment

Thomasgard - Recognized the passing of former teachers, Mary Haines and Donna Saeger.

Hildebrandt – Encourage all to attend and support the athletic teams.

Duncan – Talked about the importance of mental health and having a support system.

Daven – Thanked CESA 5 for attending the meeting and sharing the report card information. Stated he looks forward to hearing more on the success of the wellness program.

11. Establish Future Board Meetings

Wednesday, February 8, 2023, Closed Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

Wednesday, March 8, 2023, Closed Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Dana Duncan

ABSENT: None

ALSO PRESENT: James Bena, Superintendent, Lisa Miller, Business Director

12. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:

19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

Motion by Hildebrandt, second by Thomasgard to adjourn into closed session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

A. Consider Approval of Past Executive Minutes – December 20, 2022

B. Discussion - Personnel/Staffing

13. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session.

Motion by Hildebrandt, second by Thomasgard to adjourn the executive session and reconvene into open session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

Motion by Thomasgard, second by McGrath to approve staff compensation as approved in closed session. Voting yes – all. Motion carried.

14. Call for Adjournment

Motion by Duncan, second by Thomasgard to adjourn the meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

Meeting adjourned at 7:28 p.m.

Lisa Miller, Acting Secretary