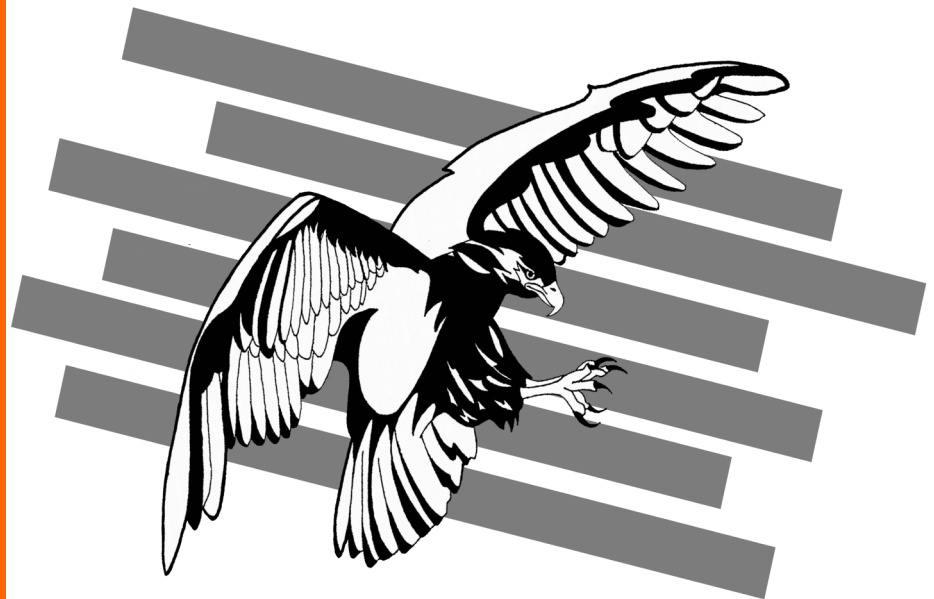


BLACKHAWK BULLETIN

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August/September 2024 Volume: 51 Number: 1



*Improving America's Future...
One Student at a Time*

It is the policy of the Port Edwards School District that no person may be denied admission to any public school in the district or be denied participation in, be denied the benefits of, or be discriminated against in any curriculum, co-curricular, pupil service, recreational, career and technical education classes or other program or activity regardless of race, religion, political affiliation, sex or sexual orientation, age, national origin, handicap, pregnancy, marital or parental status, ancestry, color, creed, physical, mental, emotional or learning disability, arrest or conviction record, membership in the National Guard, state defense force or any other reserve component of the military forces of the United States or Wisconsin, or any other reason prohibited by state or federal law.

The district encourages informal resolution of complaints under this policy. A formal complaint resolution procedure is available to address allegations of violations of the policy of the Port Edwards School District.

For assistance, please contact James Bena, Non-Discrimination Compliance Officer, at 801 Second Street, Port Edwards, WI 54469 or call 715-887-9000, ext. 102.

Blackhawk Bulletin is an official publication of the Port Edwards School District, offering news, announcements, and details of upcoming events. The school district welcomes newsletter contributions, comments, questions, and suggestions.

Write to: Port Edwards School District
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Port Edwards, WI 54469
Phone: (715) 887-9000
Fax: (715) 887-9040
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Editor: Callie Kulinski
Mascot Artwork: Cameron Clark

Key Ingredients for an Excellent School Year

Submitted by: James Bena, Superintendent & 4K-5 Principal



The calendar has turned to August, which means children and parents around the country are preparing for the upcoming school year. Here in Port Edwards, our staff members have been working throughout the summer to develop enhanced academic programs, make needed improvements to building and grounds, and create expanded services for our families in 2024-25.

In a ranking that was released in July, Wisconsin was listed as having the 5th best public school system in the nation. Wisconsin's public schools would not rank this high without the support of our great families! Families often wonder how they can make their child's educational experience the best that it can be. As we prepare to begin the school year, here are some strategies to help ensure your child has a great year:

- **Developing daily routines & Expectations**

Whether your student is beginning kindergarten or entering their senior year of high school, consistent routines and expectations at home for sleep, nutrition, screen time, homework completion, etc. will help your child develop healthy habits that will improve their academic performance.

- **Involvement & Engagement**

Participation in extracurricular activities, athletics, and clubs help children develop self confidence, time-management skills, and many other beneficial skills. Parental involvement in PEPO (Port Edwards Parent Organization), Music and Athletic Boosters, and other areas of leadership in our district help our families build stronger connections to the school and teaching staff, while creating opportunities outside of the classroom for our children.

- **Communication & Relationships**

Positive, consistent communication with your child's teacher is welcomed. Communication with district staff will build relationships and strengthen connections with our school district. Strong, healthy working relationships between parents and our staff lead to positive outcomes for our children.

The Port Edwards School District has a rich history of student success, in both academic and extracurricular areas. The students entering Port Edwards Schools in 2024-25 will have an excellent school experience due to the ongoing commitment and dedication of our staff and community. Successfully educating children takes a team effort, requiring communication and cooperation among teachers, students and families. If you have any questions or concerns, please contact your child's teacher, the office or myself at any time.

"It's a GREAT DAY to be a Blackhawk!"

MIDDLE/HIGH SCHOOL NEWS

Submitted by: Shane Steltenpohl, 6-12 Principal



I hope this bulletin finds you well and that you are having a safe and enjoyable summer. I would like to take a moment of your time to introduce myself as the new John Edwards Middle/High School Principal. Eight short years ago I attended a Wisconsin Rapids Rafter baseball game and ran into some Port Edwards School District employees. The district was looking for a middle school science teacher and they proceeded to share with me how wonderful the district was and why I needed to come in for an interview. After accepting the position it didn't take me long to realize that so many of the things the employees shared that night were true. This district truly is an amazing place to work and attend school. Although this upcoming school year will be my first year in the administrative role, this will be my 25th year in education. In those 24 years, I have taught first through eighth-grade students and served as the district's athletic director. As the new principal of John Edwards Middle/High School, I'm honored to lead our staff and students into the 2024-2025 school year.

The 2024-2025 school year begins on Tuesday, September 3rd at 8:00 am. We also have many important dates coming up in August:

- August 13: 6th-grade orientation 9:00-11:00 (students only)
- August 15: 9th-grade orientation 6:00-7:00 (students only)
- August 28: Welcome Back Open House 4:30-6:30 (all welcome)

With new administration also comes change. Our staff firmly believe that our students can and will survive their day with limited cell phone usage. We are asking for your partnership for the handbook changes for the upcoming school year that limit the screen time our 6th-12th grade students have during the day.

John Edwards Middle School students will be expected to place their cell phones in a "phone home" to start their day and those phones will remain in that secured location until the end of the school day. Any communication that needs to be conveyed to your student, can and should happen directly through our office staff.

John Edwards High School students will be expected to place their cell phones in a "phone home" at the beginning of each class period. Staff will allow students to retrieve their phones at the end of class and students will have the opportunity to use their phones between classes and at lunch.

We understand that technology is an integral part of the world. Our goal in making these changes for the upcoming school year is two-fold. The first is reducing the amount of screen time that our 6-12 students are exposed to. This reduced screen time will help focus our students on academics as well as provide more opportunities for social interaction with staff and classmates. The second portion of our handbook change is to reduce the amount of missed class time cell phones were causing. Our locker and bathroom visits over the past year have sky-rocketed. We strongly feel these visits will return to an appropriate level with the cell phones being in a secured area during instruction time.

We would like to thank you in advance for your support regarding these changes and look forward to a fantastic 2024-2025 school year.

Athletics Information

Submitted by: Max Ayres, Athletic Director



Greetings Athletes and Parents,

As many may know, I recently accepted the Athletic Director position previously held by our new 6-12 principal, Mr. Shane Steltenpohl. First off, I want to thank Shane for the outstanding job he did as the AD over the past five years and wish him the best of luck as he transitions to principal this fall!

I look forward to continuing to build relationships with the student-athletes and parents here at the best small-town school in America, Port Edwards! I have met numerous times with Mr. Steltenpohl this summer to learn about my new role, but I know I still have so much to learn. I look forward to learning, encouraging, and serving our student-athletes so that they can showcase their talents and abilities on our sports teams.

I am sending this message to provide some information regarding fall sports. The office staff and I have sent out correspondences over the summer already, but I want to make sure we do it again in hopes that all of our athletes are ready to participate starting on their first day of practice.

All athletes at the MS/HS levels need to have their athletic forms turned in before they can practice for any sport. Those forms are located on our website under the athletics tab on the left side of the page labeled HS PESD Athletic Participation and MS PESD Athletic Participation.

Athletes will need to complete the following forms before being allowed to practice:

- Physical Form **OR** Alternate Year Card
- Concussion
- Insurance Form
- Athletic Code

If you have not already and your child(ren) is due for a physical, please work on scheduling one ASAP. The sooner you schedule, the better chance your son or daughter will get one completed on time.

Lastly, some other sports dates to be aware of:

- August 12th – MS Fall Sports Meeting @ 5:30pm and HS @ 6:30pm (HS Cafeteria)
- August 13th – Start of HS football (5:30 pm to 8:00 pm)
- August 19th – Start of HS/MS Cross Country and HS Volleyball
- August 26th – Start of MS Volleyball and Football

If you have any questions, please feel free to contact me at the information listed below.

We look forward to a great year in sports and seeing our students back in action!

Have a great day,

Max Ayres
ayresma@pesd.k12.wi.us
715-887-9000 ext. 237

Notes from the Nurse

Submitted by: Katie Bortz, CESA 5 School Nurse

Hello! I hope everyone has enjoyed their summer break and has a few more fun activities planned with their family before school starts. A few reminders as we approach the start of the school year:

- State required immunization compliance reporting work will begin during the first few weeks of school. If you are uncertain whether your student is up to date with their immunizations, please reach out to the health office staff or your child's primary care provider to double check.
- Reach out to the health office staff early for medical forms your student may need to have on file. Early preparation makes the start of the school year take off without a hitch. As a reminder, if your child needs medication or any medical procedures while at school, those forms do need to be completed annually.
- School supplied medications (acetaminophen, ibuprofen, cough drops and antacids) are offered as a courtesy to students during school hours on a limited basis. WRITTEN parent permission is required before these are administered. The consent forms are included with online registration paperwork for your convenience.
- Please thoroughly complete the health information section of the online registration paperwork. Your ability to provide us with detailed information saves us time later and ensures staff can keep your student safe and healthy during the school day.

Here's wishing you and your student a great end to summer and an even better kick off to the 2024/25 school year. Please reach out to myself or Betsy Mancl with any questions or concerns!



Katie Bortz
CESA 5 School Nurse
608-617-2635
bortzk@cesa5.org

What is HOSA?

Health Occupations Students of America

If you are the parent to a high school student, you may hear them come home and talk about wanting to join HOSA. HOSA is a global, student-led organization with a mission to empower future health professionals to become leaders in the global health community through education, collaboration, and experience. HOSA actively promotes career opportunities in the health industry and works to enhance the delivery of quality health care to all people. If you have a high school student who shows interest in a health related career, please encourage them to listen to the announcements for an informational meeting that will take place in early September!

Food Service News

Submitted by: Jennie Breitrick, Food Service Director

Our Food Service team hopes that you are enjoying your summer and we are looking forward to a great new year!

Be on the lookout for a few new menu items that we will be trying this year.

With the increase in the price of food, you will notice a small increase in our meal prices. If your student wishes to purchase milk for a cold lunch or a second milk, the cost is 45 cents. At the high school level, we will continue to offer the option to purchase 2nd meals (on certain meal days). The cost is \$2.00. The free and reduced program **ONLY** covers the cost of the first meal. If your student wishes to purchase a second meal, there needs to be money in their lunch account.

The policy regarding students with negative balances is as follows per the school handbook: if your student reaches a negative balance of \$7.00, they will be given a peanut butter and jelly sandwich, fruit, veggie, and milk. The account will be charged a hot lunch meal.

You may access the Free and Reduced application online in the Infinite Campus portal. Please fill out the application form as soon as possible! If you have any questions, please contact either the elementary school or middle/high school offices.

We are always looking for substitutes to help us in the kitchens at either school. If you are interested, please contact Jennie Breitrick at breitje@pesd.k12.wi.us or go on the PESD website and fill out the substitute application.

We are going to have a great year and GO BLACKHAWKS!





18th Annual PEEF BLACKHAWK SCRAMBLE

Another great golf outing is in the books! Lake Arrowhead was in pristine condition for our outing held under blue skies on June 24, 2024.



From the start at registration... to the putting green... to the driving range... to the social and dinner, there was lots of visiting, laughter and memories.



Many thanks to everyone who donated prizes, sponsored holes, golfed or worked at the event. Together, you have helped fund grants in the next year that make the Port Edwards School District truly special.



Thank you to those that played in and attended our first Port Edwards Community Band Concert at the Lions Club Picnic on Tuesday, July 23rd. Your support made it a memorable event, and we couldn't have asked for a better audience. We had a wonderful time and are looking forward to next summer already!

~Ms. Emilie Anderson



Celebrating Big Brothers Big Sisters Month

Every September, Big Brothers Big Sisters of Central Wisconsin (BBBSCW) recognizes the impact of its programming, mentorship, and matches during Big Brothers Big Sisters Month. 2024 marks the 120th anniversary of Big Brothers Big Sisters.

The mission of BBBSCW is to create and support one-to-one mentoring relationships that ignite the power and promise of youth. As an organization, we believe every child has the potential to do exceptional things. All children, regardless of background, can benefit from having a positive influence in their life that can give them undivided attention. Someone that can remind them how important they are and give them a safe space to express their thoughts, feelings, and aspirations.

Children ages 6-16 can take part in Site-Based mentoring at Howe Elementary or in our Community-Based program. Either program encourages matches to take part in low-cost/no-cost activities like board/card games, crafts or going places like a park or library. Regardless of the activity, these matches develop a friendship through shared interest and experience.

If your child is interested in being connected with a mentor or you know of someone that would make a great mentor, please visit our website at www.bigimpact.org or call our office at 715-341-0661.

CELEBRATING
**BIG BROTHERS
BIG SISTERS
MONTH**

IT TAKES LITTLE TO BE BIG™



Big Brothers Big Sisters.

JOHN EDWARDS MIDDLE SCHOOL

Get ready! School Picture Day is

FRIDAY, SEPTEMBER 13, 2024

FRIDAY, OCTOBER 11, 2024 - RETAKE

A few days after Picture Day, you will be able to view your images online using this event code:

FE91124

Ordering is fun and easy!



Personalize
your pictures



Buy prints and
hi-res images



Ships directly
to your home

More than one student? Get all your photos in one easy order.

Three or more students? SAVE 30% on your purchase!

Discount will be automatically applied at checkout; no promo code required.



ORDER AT
JOSTENSPIX.COM

JOHN EDWARDS HIGH SCHOOL

Get ready! School Picture Day is

FRIDAY, SEPTEMBER 13, 2024
FRIDAY, OCTOBER 11, 2024 - RETAKE

A few days after Picture Day, you will be able to
view your images online using this event code:

FE91024

Ordering is fun and easy!



Personalize
your pictures



Buy prints and
hi-res images



Ships directly
to your home

More than one student? Get all your photos in one easy order.

Three or more students? SAVE 30% on your purchase!

Discount will be automatically applied at checkout; no promo code required.



ORDER AT
JOSTENSPIX.COM



Back-To-School Night

Wednesday, August 28, 2023

Elementary: 3:30-5:30pm

Middle/High School: 4:00-6:00pm

Ed Heuer Elementary and John Edwards Middle/High School faculty are looking forward to another great school year! Please take the opportunity to stop by your child's school during our open house.

This is a great night for elementary students to drop off their school supplies, explore their classroom, and meet their new teacher! For middle and high school students, it's a chance to practice their locker combination, drop off their supplies, and walk through their course schedule, all while greeting both new and familiar faces.

The Food Service team will be hosting a free dinner in the cafeteria at **both** buildings. They will be serving hotdogs or brats, chips, cookies and lemonade. Make sure you stop in to grab a bite to eat and say "Hi!"

Port Edwards Ed Heuer Elementary School

2024-2025 School Supply List

Four-Year-Old Kindergarten

Please label the following items with your child's name:

- 1 Backpack (large enough to fit a standard sized folder and winter wear)
- 2 Two-Pocket Folder (plastic is preferred)
- 1 Headphones (No earbuds!)
- 1 full set of extra clothes, in a labeled Ziploc bag with your child's name.
- 1 4x6 Family Picture (child's name on back)

No need to label the following:

- 2 Rolls Paper Towel
- 1 Package of Paper Napkins
- 1 Bottle Elmers Glue
- 1 Set Crayola Watercolor Paint-Standard 8 Paint Set
- 1 Package of Baby Wipes
- 1 box/package of store bought non-perishable snacks. No nuts
(for snacks in individual packaging please send least 20)

If your last name begins with the letter, please bring in the designated item below:

- ABCDEFGHI – 1 package of small paper plates
- JKLMNOPQR - 1 box of quart bags
- STUVWXYZ - 1 box of gallon bags

Port Edwards Ed Heuer Elementary School
2024-2025 School Supply List
Kindergarten

Please be sure to purchase these *specific items*. It will greatly help with classroom management and organization. Please send these supplies with your child on the Back-to-School evening, or on the first day of school.

- _____ 2 boxes (24 count) Crayola crayons
- _____ 1 large backpack
- _____ 1 plastic two-pocket folder
- _____ 2 bottles of school glue
- _____ 3 glue sticks
- _____ 2 boxes of Crayola wide tip washable markers 8 Classic Colors
- _____ 3 fine tipped Expo whiteboard markers, black
- _____ 1 pair of Fiskars scissors (child size, blunt end)
- _____ 1 spiral bound notebook (8 ½ "x 11"), wide ruled
- _____ 1 ½" - 3 ring binder
- _____ 1 small plastic school box (no larger than 9" x 6")
- _____ 2 bulk packaged healthy snacks (20 servings)
- _____ 3 box Kleenex
- _____ Lightweight headphones to be used with the computer (NOT EARBUDS)
(you can find a child's pair for about \$5 - \$7) **Make sure to label with name**
- _____ 1 set of extra clothes (shirt, pants, underwear, socks) in a plastic bag labeled
with your child's name.

Students will also need to have tennis shoes to participate in physical education classes. (Velcro closure, unless your child can tie.)

No Trapper Keepers, pencil sharpeners, eversharp pencils, ball point pens, colored pencils or novelty supplies, please.

Port Edwards Ed Heuer Elementary School

2024-2025 School Supply List

First Grade

Parents: Please be sure to purchase these *specific items*. It will greatly help with classroom management and organization.

- _____backpack *Make sure to label with name*
- _____2 dozen #2 pre-sharpened pencils
- _____2 large erasers
- _____pencil top erasers
- _____2-6pks Elmer's glue sticks
- _____2 rounded point Fiskars scissors (child size) *Make sure to label with name*
- _____1-12 count box of Crayola color pencils (nothing larger)
- _____2-10 count boxes washable broad-tip Classic Crayola markers (nothing larger)
- _____1 wide-line one-subject spiral notebooks *Make sure to label with name*
- _____3 plastic pocket folders (your choice) *Make sure to label with name*
- _____2-24 count boxes of Crayola crayons (nothing larger)
- _____1 small school box with closure to store items (about 5" x 8") *Make sure to label with name*
- _____lightweight headphones to be used with the computer (NOT EARBUDS)
Make sure to label with name
- _____8 Expo BLACK, chisel-tip, dry erase markers
- _____2 yellow highlighters
- _____1 box of 300 Ziploc SANDWICH size bags
- _____2 boxes of Kleenex
- _____1-1inch 3-Ring Binder *Make sure to label with name*
- _____Change of clothes and tennis shoes to keep in backpack or classroom bin
Make sure to label with name

We will provide snack the first week of school and other times throughout the year. You will get a monthly calendar that will show the Snack Helper and other important events during that month.

We will reevaluate school supplies throughout the year. Notes will be sent home and you can always check with your 1st grader to see what supplies need to be replenished.

Thank you!

Port Edwards Ed Heuer Elementary School
2024-2025 School Supply List
Second Grade

Parents: Please be sure to purchase these *specific items*. It will greatly help with classroom management and organization.

- _____ 2-24-count sharpened pencils
- _____ 1 large eraser
- _____ 1 highlighter
- _____ 1 child size, round point scissors
- _____ 1 set of Crayola colored pencils (**sharpened if possible**)
- _____ 2 pocket folders (**green & blue**)
- _____ 1-24-count box of crayons (**collect one**)
- _____ 2 spiral bound notebooks (**green & blue**)
- _____ 2 boxes washable broad-tip Classic Crayola markers (**primary colors**) (**collect one**)
- _____ 8 black dry erase markers
- _____ 1 set of lightweight headphones (No Earbuds) *Make sure to label with name*
- _____ 1 backpack or book bag
- _____ Wear or bring tennis shoes DAILY
- _____ Lysol Wipes
- _____ 4 boxes of Kleenex
- _____ 1 school box for supplies
- _____ 1 package of wide ruled loose leaf paper

Port Edwards Ed Heuer Elementary School

2024-2025 School Supply List

Third Grade

Please be sure to purchase these *specific items*. It will greatly help with classroom management and organization.

- _____ 1 dozen #2 natural wood pencils (Yellow. No plastic wrapping.)
- _____ 1 Large Pink Pencil Eraser
- _____ 1 pack of black dry erase markers
- _____ 1 pack washable markers
- _____ 1 pack of colored pencils
- _____ 1 box crayons (24 count)
- _____ 4 pocket folders (**1 red, 1 green, 1 blue, 1 yellow**)
- _____ 1 pack of wide ruled loose leaf paper
- _____ 10 glue sticks
- _____ 1 pair of scissors (5" or 6")
- _____ 2 highlighters
- _____ 1 pencil pouch (**about 5" x 8"**)
- _____ 4 wide-line spiral bound notebooks (8 ½ "x 11") (1 red, 1 blue, 1 green and 1 yellow)
- _____ 1-1 ½" 3 ring binder
- _____ 1 unlined spiral sketch pad for art class (**approx. 8" x 12"**)
- _____ lightweight headphones to be used with the computer ***Make sure to label with name***
- _____ 3 large boxes of Kleenex tissues
- _____ 1-3-pack Lysol wipes
- _____ 1 box of Ziploc bags

- Students will also need to have tennis shoes to participate in physical education classes.
- Check with your child during the school year to see what supplies need to be replaced.
- Please save any newspaper and send it this year. We will have a project at the end of the year we will need it for.

Port Edwards Ed Heuer Elementary School
2024-2025 School Supply List
4th & 5th Grade

LANGUAGE ARTS/READING	MATH
<ul style="list-style-type: none"> • 1 red, wide-lined spiral notebook (labeled ELA) • 1 red pocket folder (labeled ELA) • 1 composition notebook 	<ul style="list-style-type: none"> • 1 purple, wide-lined spiral notebook (labeled Math) • 1 purple pocket folder (labeled Math)
SCIENCE & SOCIAL STUDIES	
<ul style="list-style-type: none"> • 1 green, wide-lined spiral notebook (labeled Science & Social Studies) • 1 green pocket folder (labeled Science & Social Studies) 	
P.E.	ART
<ul style="list-style-type: none"> • Tennis Shoes 	<ul style="list-style-type: none"> • 1 Spiral Bound Unlined Sketchbook (with at least 15 clean pages) • 1 Sharpie Ultra Fine Point black marker
GENERAL SUPPLIES	
<ul style="list-style-type: none"> • 2 dz. pencils - #2 lead • 2 blue pens • 1 box of colored pencils • 8 black dry-erase markers • 1 box washable broad-tip Crayola markers (primary colors) • 1 large eraser • 3 highlighters – different colors • 2 zip pencil pouches (one for coloring materials and one for pencils, pens, scissors, glue, eraser) <ul style="list-style-type: none"> • 1 needs to be a three-ring binder pencil pouch • 1 pair of scissors • 2 large glue sticks • 1 ruler (with inches and centimeters) • 1 lightweight headphones or earbuds to be used with the computer • 1 black fine-point Sharpie • 1 1½ inch solid colored binder with clear outer pockets • 1 pack of 5 insertable pocket plastic dividers (for their binder) • 2 boxes of Kleenex-type tissue • Ziploc Bags by Last Name: <ul style="list-style-type: none"> • A-I- 1 box of gallon Ziploc bags • J-Q- 1 box of quart-size Ziploc bags • R-Z- 1 box of sandwich bags <p>Optional:</p> <ul style="list-style-type: none"> • Disinfecting Wipes • Hand Sanitizer 	

John Edwards Middle School
2024-2025 School Supply List
Sixth Grade

LANGUAGE ARTS/READING	MATH
1-Composition Notebook 1- Pocket Folder 1- Spiral Notebook	1 - Ruler 1 - 2" 3 Ring Binder 3 Tabs for Binder or 3 Pocket Dividers Scientific Calculator (no graphing calculator)
SCIENCE	SOCIAL STUDIES
1-Composition Notebook 1- Pocket Folder	1 - Composition Notebook 1 - Pocket Folder
BAND	CHOIR
Essential Elements for Band Book 1 Pocket Folder Pencil Concert Black Attire: Professional clothing in all black, including black socks/nylons/tights and black shoes.	½" 3 Ring Binder with inside pockets Pencil Concert Black Attire: Professional clothing in all black, including black socks/nylons/tights and black shoes.
ART (Rotation)	BUSINESS (Rotation)
1 - Spiral Bound Unlined Sketchbook (with at least 15 clean pages)	1 – Folder 1 – Notebook Pen or Pencil Calculator
HEALTH	
1- 1"-1 ½" Binder	
GENERAL SUPPLIES	
2 Dz. Pencils - #2 lead 6 - Black or Blue Ball Point Pens 5 - Red Pens 1 - Pencil Pouch 1 - Eraser 5 - Highlighters – different colors 2 - Box of Colored Pencils 1 - Lightweight Headphones or Earbuds to be used with the computer 1 - Pair Scissors 2 - Glue Sticks 1 – Box of Kleenex	

All notebooks and folders should be labeled by subject.
Please check your student's supplies periodically throughout the year.

Sixth grade students will receive planners.

John Edwards Middle School

2024-2025 School Supply List

Seventh Grade

LANGUAGE ARTS/READING	MATH
1 - Spiral Notebooks 1 – 1 ½" 3 Ring Binder 1 - 5 Pack of Tab Dividers	1 - Ruler 1 - 2" 3 Ring Binder 3 Tabs for Binder or 3 Pocket Dividers Scientific Calculator (no graphing calculator)
SCIENCE	SOCIAL STUDIES
1 – Spiral Notebook 1- pkg. of Loose Leaf Paper 1 - Sturdy Pocket Folder or 3 Ring Binder	1 – Spiral Notebook – 70+ pages 1 – pkg. of Loose Leaf Paper 1 – Pocket Folder
BAND	CHOIR
Essential Elements for Band Book 1 & 2 Pocket folder Pencil Concert Black Attire: Professional clothing in all black, including black socks/nylons/tights and black shoes.	1 ½" 3 Ring Binder with inside pockets Pencil Concert Black Attire: Professional clothing in all black, including black socks/nylons/tights and black shoes.
ART (Rotation)	BUSINESS/TECH ED/FACS (Rotation)
1 - Spiral Bound Unlined Sketchbook (with at least 15 clean pages)	1 – Folder 1 – Notebook Pen or Pencil 1 - 1" Binder (optional) for Tech Ed Calculator
GENERAL SUPPLIES	
2 Dz. Pencils - #2 lead 6 - Black or Blue Ball Point Pens 5 - Red Pens 1 - Pencil Pouch 1 - Eraser 5 - Highlighters – different colors 2 - Box of Colored Pencils 1 - Pair Scissors 2 - Glue Sticks 1 - Box of Kleenex 1 - Lightweight Headphones or Earbuds to be used with the computer 1 – Academic Planner/Organizer	

All notebooks and folders should be labeled by subject.
Please check your student's supplies periodically throughout the year.

John Edwards Middle School

2024-2025 School Supply List

Eighth Grade

LANGUAGE ARTS/READING	SOCIAL STUDIES
1 - Spiral Notebook 1 - Composition Notebook 1 - Sturdy 2-Pocket Folder 1 - pkg. Loose Leaf Paper	1 – Spiral Notebook – 70+ pages 1 – pkg. of Loose Leaf Paper 1 – Pocket Folder
SCIENCE	MATH
1 – Spiral Notebook 1 – Sturdy Pocket Folder or 3 Ring Binder	1 – Ruler 1 – 2" 3 Ring Binder 1 – 3 Subject Notebook Scientific Calculator (no graphing calculator)
BUSINESS/TECH ED/FACS /SPANISH (Rotation)	ALGEBRA 1
1 – Folder 1 – Notebook Pen or Pencil 1 -1" Binder (optional) for Tech Ed Calculator	1 - 1 1/2" or larger 3 ring binder 1 – folder Pencils Correction pen – any color Loose Leaf paper or a notebook Scientific Calculator or Graphing Calculator
BAND	CHOIR
Essential Elements for Band Book 1 & 2 Pocket Folder Pencil Concert Black Attire: Professional clothing in all black, including black socks/nylons/tights and black shoes.	1 ½" 3 Ring Binder with inside pockets Pencil Concert Black Attire: Professional clothing in all black, including black socks/nylons/tights and black shoes.
ART (Rotation)	
1 - Spiral Bound Unlined Sketchbook (with at least 15 clean pages)	
GENERAL SUPPLIES	
2 Dz. Pencils - #2 lead 6 - Black or Blue Ball Point Pens 5 - Red Pens 1 - Pencil Pouch 1 - Eraser 5 - Highlighters – different colors 2 - Box of Colored Pencils 1 - Pair Scissors 2 - Glue Sticks 1 - Box of Kleenex 1 - Lightweight Headphones or Earbuds to be used with the computer 1 – Academic Planner/Organizer	

All notebooks and folders should be labeled by subject.
Please check your student's supplies periodically throughout the year.



Port Edwards School District

July 2024 Construction Update

PROJECT DATES

- April 2024 - December 2026

BUDGET

- \$7,300,000

REMAINING FUNDS

- \$7,300,000

CLIENT

- Port Edwards School District

LOCATION

- 801 2nd Street
Port Edwards, WI 54469

PROJECT MANAGER(S)

- Brian Anciazak
John Berget
Don Keck

CONTRACTOR BID UPDATES



- Auth Consulting (ACA) contract fully executed and predesign work in progress.

CONSTRUCTION UPDATES



- Tech Ed abatement completed; air clearance results are pending; once clearance complete, flooring will begin; all contractors contracts fully executed.
- ES electrical system maintenance upgrades in progress.







A construction update will be provided monthly by CESA 10 to communicate the project budget, recent work, and upcoming deliverables.



Port Edwards School District

July 2024 Construction Update

MASONRY CONTRACTOR BID RESULTS

				
Port Edwards School District HS/MS Masonry Repairs	Holton Brothers, Inc.	Berglund Construction Company	B&B Quality Building Restoration	Altmann Construction Company Inc.
Generated May 24, 2024	Submitted by Mike Lempke	Submitted by John Mchugh	Submitted by Dan Forler	Submitted by Sarah Jensen
Base Bid	\$217,800	\$369,000	\$429,633	\$493,725

- During the bid process, we did a complete assessment of the entire building and all elevations. CESA 10 defined the entire scope to ensure bids were comparable and all elevations considered. We provided a multi-year approach to ensure we would get the lowest possible bids. We received the environmental testing results which added to the scope of work. We worked with the 2 low bidders to further define exact costs.

Port Edwards Middle/High School Masonry Repairs Cost Breakout							
Option #1 - Holton Brothers, Inc.							
Holton Brothers bid for masonry repairs excluding lintel restoration, caulk removal, recaulking, pressure washing, water sealing, and concrete sill replacement.	Holton Brothers bid for concrete sill replacement is \$1,500 per sill. There are 15 sills in need of replacement.	Van Asten Painting quote to restore 59 damaged lintels.	Brack Thermal quote to abate the asbestos caulk.	Precision Glass & Door quote to caulk the areas that asbestos caulk was removed and remove the remaining caulk and recaulk as defined by scope of work.	Holton Brothers pressure washing bid.	Holton Brothers water sealing bid.	Total
\$212,300	\$22,500	\$22,604	\$10,000	\$63,500	\$17,400	\$14,215	\$362,519
Option #2 - Berglund Construction Company							
Berglund Constr. base bid including lintel restoration, excluding caulk removal, recaulking, pressure washing, water sealing, and concrete sill replacement.	Berglund Constr. bid for concrete sill replacement is \$4,000 per sill. There are 15 sills in need of replacement.		Berglund Constr. bid to recaulk.	Berglund Constr. bid to remove all caulk.	Berglund Constr. pressure washing bid.	Berglund Constr. water sealing bid.	Total
\$369,000	\$60,000		\$18,000	\$18,000	\$13,500	\$15,700	\$496,000



A construction update will be provided monthly by CESA 10 to communicate the project budget, recent work, and upcoming deliverables.

ANNUAL NOTICES

District Asbestos Plan

In compliance with the United States Environmental Protection Agency (EPA) and the Asbestos Hazard Emergency Response Act (AHERA), this is notice that the Port Edwards School District has an Asbestos Management Plan at the school district office. The plan is available for inspection by the public, parents, and district employees. The district performs six month periodic surveillance of asbestos in March and September and full re-inspections every three year. For more information, please contact the district office.

District Indoor Environmental Quality Management Plan

The Port Edwards School District would like to inform staff, students, parents and the public of the district's indoor environmental quality (IEQ) management plan. The plan was initially developed in 2013 and is reviewed as necessary. The plan was developed as deemed appropriate for the district. Questions and concerns should be directed to the IEQ Coordinator. Copies of the plan are available at the district office for a fee. The district office is located at 801 2nd St., Port Edwards, WI 54469.

Smoking on School Grounds Prohibited

The use of tobacco products on school premises is prohibited by state statutes and board of education policy. This includes buildings and all grounds, including athletic facilities. Smoking or other use of tobacco and nicotine products is prohibited at all school activities including football, baseball, softball, cross country, and track events. Look-alike products, such as but not limited to e-cigarettes, are also prohibited. Adults who violate these rules will be asked to stop the practice or leave the premises. Students who violate these rules by use or possession of tobacco will face disciplinary action by the administration according to rules outlined in the student handbook.

Right to a Free and Appropriate Public Education

Every child in the country has the right to a free public education—without exception. Not only is it an American tradition it's the law of the land. "Every" child includes the child

with a special problem or "handicap". A handicap may be due to a physical, mental, emotional, or learning problem. In addition, homeless children and youth must have equal access to the same free, appropriate public education provided to other children residing in the district and be provided with comparable services. Homeless children/youth cannot be required to attend a separate school or program for homeless children and must not be stigmatized by school personnel.

The School District of Port Edwards, in compliance with state and federal laws, periodically attempts to identify all children in the district through the age of 21 who appear to have exceptional educational needs and who may not be receiving special educational help available from the school system. Please read the following three questions. If your answer is "yes" to any of these questions, your child may be eligible for special help to improve his or her learning:

- Do you have a preschool child who seems to have many problems with physical development, vision or hearing, emotional/behavioral adjustment, speech or language, or learning in general? (These services may be provided to children who are not yet of school age.)
- Do you have a child presently enrolled in school who appears to have severe learning problems, but is not receiving adequate special help at school?
- Do you have an older child, under twenty-one years of age, who had many learning problems during school, but dropped out of school before high school graduation?

Your child might qualify for special educational services to help him/her learn as well as possible. Such services would be available through the school system at no cost to you. If you feel your child might need special help in order to obtain an appropriate education, please telephone one of the following person:

James Bena, Superintendent
715-887-9000, ext. 102

If you contact the district, the information you provide will be treated confidentially, and will be used to help determine whether your child might be helped through use of an Exceptional Education program. If any

special program is recommended, the program recommendations will first be discussed with you, and you will be asked for your written permission to enroll your child.

Educational Records

Federal law requires that the district annually state the district policy regarding the release of student records. The district policy is as follows:

- Parents, guardians, and adult age of students have the right of access to each education record that the school district keeps on that student.
- The school has a written covering access, maintenance and disclosure of these records. A copy of this policy may be obtained through the superintendent's office.
- The school may disclose "personally identifiable information known as directory information (name, address, telephone, date & place of birth, major field of study, activities, sports, weight & height for programs, dates of attendance, photographs, degrees and awards received and the name of the school most recently/previously attended) without obtaining parental or adult-student permission, unless the school superintendent is requested in writing not to release specified directory information. The written request must be received in the superintendent's office within ten days of filing this notice. Directory information includes the following examples; press releases, athletic programs, which may include personal statistics, scholastic and social achievements.
- Parents/guardians or adult students have the right to file a complaint with the Family Policy Compliance Office of the U.S. Department of Education alleging district noncompliance with FERPA requirements.
- School Districts are required to make student records available to "law enforcement officers who are individually designated by the school board and assigned to the school district, in addition to district employees who are required by the DPI to hold a license, and to other school district officials who have been determined by the school board to have legitimate educational interests, including safety interests, in the records.

Human Growth and Development

The Port Edwards School District will include instruction in physiology and hygiene, including instruction on sexually transmitted diseases, in its high school curriculum. Instruction in human immunodeficiency virus and acquired immunodeficiency syndrome (AIDS) may be included in the K-12 human growth and development instruction. Parents may inspect the actual curriculum and instructional materials by contacting the district curriculum coordinator:

James Bena, 715-887-9000

Parents/guardians may file a written request to have their child exempted from instruction in human growth and development. However, this does not exempt the child from the state requirements to receive instruction in physiology and hygiene, sanitation, the effects of controlled substances and alcohol upon the human system, symptoms of disease and proper care of the body.

Electronic Communication Devices

Student use and possession of pagers, cellular telephones or other electronic communication devices on school premises as well as those owned or rented or under the control of the Port Edwards Public School District shall be used within the guidelines of the School Board Policy. Students violating this policy shall be disciplined in accordance with established procedures.

Religious Accommodations and the Curriculum

The Port Edwards School District recognizes the right of parents to inspect instructional materials and to deny their child's participation in certain curricular activities. The District also recognizes that reasonable accommodations with regard to examinations and other academic requirements may have to be made from time to time because of a student's sincerely held religious beliefs. Requests regarding the above may be made to the building principal. If a parent/guardian is not satisfied with the principal's decision, he or she may appeal to the Superintendent, and if necessary to the Board of Education.

Early College Credit Program

Students attending Port Edwards School District in grades 9 through 12

are eligible to participate in the Early College Credit Program (ECCP). Students may be able to take courses from Institutions of Higher Education (IHE) such as UW system, tribally controlled colleges and private nonprofit IHE. Students may take courses in the fall, spring and summer semesters. Students may take courses throughout their high school career, but are limited to 18 college credits under ECCP. Applications deadlines are March 1-for fall semester, October 1-for spring semester and summer course application deadlines do not have a specific deadline. Students will be notified of the status of their application before the beginning of the semester in which the student applied to be enrolled. The IHE must admit a student if space is available and the student meets the requirements and prerequisites for the course. The district will deny high school credit if the course doesn't satisfy a high school graduation requirement or if the district offers a comparable course. Students may appeal this decision to the State Superintendent of Schools within 30 days of that decision. Costs for the program may be shared between the following entities depending upon the circumstances and as outlined by state law: the District, the State, the IHE and the pupil. Students/parents are responsible for transportation, but for families who meet need requirements, funding may be available from the State.

START College Now

Students attending Port Edwards School District in grades 11 through 12 are eligible to participate in the Start College Now. Students may be able to take courses from Wisconsin technical colleges. Students may take courses in the fall and spring semesters. Students may take courses throughout their high school career, but are limited to 18 college credits. Applications deadlines are March 1-for fall semester, October 1-for spring semester. Students will be notified of the status of their application by November 15-for spring semester and by May 15-for fall semester. The technical college may admit a student if space is available and the student meets the requirements and prerequisites for the course. The district will deny high school credit if the course doesn't satisfy a high school graduation requirement or if the district offers a comparable course. Students may appeal this decision to the state superintendent within 30 days. Costs

for the program are the responsibility of the District so long as the course(s) taken are not comparable to District offerings. Students/parents are responsible for transportation, but for families who meet need requirements, funding may be available from the State.

Compulsory Student Attendance

Except as provided by State Statute and unless the child is excused or has graduated from high school, any person having under their control a child who is between the ages of 6 and 18 years shall cause the child to attend school regularly during the full period and hours, religious holidays excepted, that the public or private school in which the child should be enrolled is in session until the end of the school term, quarter, or semester of the school year in which the child becomes 18 years of age. WI Act 41 requires a child who is enrolled in 5-year-old kindergarten in a public or private school to regularly attend kindergarten during the school year. With certain exceptions, the law also requires a child to complete 5-year-old kindergarten as a prerequisite to being admitted to first grade in a public school. A parent or guardian may excuse a child from school attendance for not more than ten (10) school days in a school year. Such absences include, but are not limited to: injury/illness, medical/dental appointments, family vacations, college visits, etc. The parent/guardian is to provide the school with a written (or verbal) excuse for each absence including the date of the absence, the number of days absent, and the reason for the absence before the absence is to take place. A student is considered truant from school if he/she is absent from school for part or all of one or more school days during which the school has not been notified of the cause of such absence by the parent/guardian and/or the absence is in excess of the ten (10) approved absence days allowed by law and is not a school approved absence. A student is considered a habitual truant if he/she is absent from school without an acceptable excuse for part or all of five or more days on which school is held during a semester. The parent/guardian of a student who is at risk of being a habitual truant shall be notified by mail. Legal proceedings may be brought against a student for habitual truancy or against the parent/guardian for failure to cause the student to attend school regularly.

Student Nondiscrimination in Relation to Career and Technical Education

Students, parents/guardians, employees and general public be advised that all career and technical education opportunities will be provided on a nondiscriminatory basis and will be subject to the District Nondiscrimination and Access to Equal Education Opportunity Policy (policy #2260)

Student Nondiscrimination and Access to Equal Educational Opportunity

Port Edwards School District is committed to providing an equal educational opportunity for all students in the District.

The District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities. This policy is intended to support and promote nondiscriminatory practices in all District and school activities, particularly in the following areas:

- A. use of objective bases for admission to any school, class, program, or activity;
- B. prohibition of harassment towards students and procedures for The investigation of claim (see Policy 5517);
- C. use of disciplinary authority, including suspension and expulsion authority;
- D. administration of gifts, bequests, scholarships and other aids, benefits, or services to students from private agencies, organizations, or persons;
- E. selection of instructional and library media materials in a nondiscriminatory manner and that reflect the cultural diversity and pluralistic nature of American society;
- F. design and implementation of student evaluation practices, materials, and tools, but not at the exclusion of implementing techniques to meet students' individual needs;
- G. design and configuration of facilities;
- H. opportunity for participation in extra-curricular and co-curricular activities, provided that separate programs for male and female students may be available provided comparable activities are made available to all in terms of type, scope, and District support; and the

school lunch program and other school-sponsored food service programs. The District is also committed to equal employment opportunity in its employment policies and practices as they relate to students. The Board's policies pertaining to employment practices can be found in Policy 1422, Policy 3122, and Policy 4122 - Nondiscrimination and Equal Employment Opportunity.

Students, parents and all other members of the School District community are encouraged to promptly report suspected violations of this policy to a teacher or administrator. Any teacher or administrator who receives such a complaint shall file it with the District's Compliance Officer at his/her first opportunity.

Students who believe they have been denied equal access to District educational opportunities, in a manner inconsistent with this policy may initiate a complaint and the investigation process that is set forth below. Initiating a complaint will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with knowledge that it is false.

Access to Students by Military Recruiters, Prospective Employers and Post-secondary Institutions

Federal law mandates the release of the name, address and telephone number of your child to military recruiters, prospective employers or institutions of higher learning. It is the policy of the Port Edwards School District that military recruiters, prospective employers and post-secondary institutions will be allowed access to its students, with the exception of those students who have themselves filed an objection, or whose parent has filed an objection on their behalf. If you do not want your child's name, address, telephone listing or electronic email address provided to military recruiters, prospective employers, or institutions of higher education, an objection to the release of such information must be on file in the JEHS School Counseling office. Copies of the objection form will be provided to students.

Programs for English Language Learners

The Board of Education of the Port Edwards School District recognizes that within the district there may be children whose primary language is not English. With that in mind, the Board shall

provide appropriate services for district students who possess limited or no command of the English language. The purpose of these services will be to help students acquire English language skills that will enable them to function successfully in an all English classroom and to meet established academic standards.

Specialized instructional materials and techniques designed to teach English to speakers of other languages shall be used in the district. The degree of curricular and instructional modification, type of support services, and their duration shall be determined individually and be based on student need. If a sufficient number of the limited English proficient students identified are of the same language group to meet statutory requirements, a bilingual-bicultural education program will be established.

Education of Homeless Children and Youth

The McKinney-Vento Act defines homeless children/youth as:

Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
- living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations
- living in emergency or transitional shelters
- abandoned in hospitals
- living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- living in cars, parks, public spaces, abandoned building, substandard housing, bus or train station, or similar settings
- migratory children who qualify as homeless because the children are living in circumstances described above

If you are personally away of or acquainted with any children or youth who may qualify according to the above criteria, the Port Edwards School District provides the following assurances to parents and guardians of the homeless children and youth unaccompanied homeless youth:

- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness.

- Homeless children and youth are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.

- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.

- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.

- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Heather Lisitza, homeless liaison for the Port Edwards School District, at 715-887-9000 or lisitthe@pesd.k12.wi.us for additional information about the rights and services described above.

Student Locker Searches

Students will be assigned locks and lockers by the school. Lockers are the property of the school and are not under the exclusive control of the student. Lockers may be inspected and searched at any time by the school or other authorities. If illegal substances or contraband is found, the matter will be referred to proper legal authorities. Use of canine units to inspect lockers will take place periodically at the discretion of school administration. Additional information can be found in the student handbook.

Student Privacy

To ensure the privacy of its students, the Port Edwards School District will notify parents when the following activities are scheduled or expected to be scheduled:

1. Activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

2. The administration of any survey containing one or more of the following items:

- a. political affiliation or beliefs of the student or the student's parents;
- b. mental and psychological problems of the student or the student's family;
- c. sex behavior or attitudes;
- d. illegal, anti-social, self incriminating or demeaning behavior;
- e. critical appraisals of other individuals with whom students have close family relationships;
- f. legally recognized privileged or analogous relationships such as those of lawyers, physicians and ministers;
- g. religious practices, affiliations or beliefs of the student or student's parent; or
- h. income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

3. Any non-emergency, invasive physical examination or screening that is: (a) required as a condition of attendance, (b) administered by the school and scheduled by the school in advance, and (c) not necessary to protect the immediate health and safety of the student or other students.

Teacher Professional Qualifications

As a school receiving Title I funds, our parents are entitled to request and obtain information regarding:

1. The professional qualification of their child's classroom teacher, including the following: (a) whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught; (b) whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived, and © the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree.
2. The professional qualifications of paraprofessionals providing instructional related services to their child.

Education for Employment/ Academic and Career Planning Service Program

Education for Employment is integrated into the Port Edwards School District curriculum and includes career awareness at grades K-5, career exploration at grades 6-8, and career planning and preparation at grades 9-12. In addition, parents will receive multiple opportunities during each school year to participate in their student's academic and career planning. More information regarding Education for Employment and Academic and Career Planning is available through School Counseling Department at 715- 887-9000.

School and District Performance Reports

Each year, public school districts in Wisconsin are required to share student achievement data. Multiple measures of student learning are used to measure school performance and student achievement. Access to student achievement data compiled by the District and the Department of Public Instruction on assessments, attendance, discipline, graduate rates, truancy, drop outs, retentions, academic course work and financial information may be found by visiting the Wisconsin District & School Performance Reports webpage at <https://apps2.dpi.wi.gov/sdpr/spr.action>. Links are also available through the www.pesd.k12.wi.us webpage by clicking on the "District" tab, then "Legal, Public and Parent Notices" tab. If you do not have Web access, contact the District administrative office at 715- 887-9000 to request specific information or data you are interested in.

Student Assessments

The State of Wisconsin Student Assessment System (WSAS) is a comprehensive statewide program designed to provide information about what students know and are able to do in core academic areas. Information on both state and district annual assessments (including the subject matter assessed, the purpose of the assessment, the source of the requirement for the assessment, and, when available, the assessment schedule and format for disseminating results) are available through the www.pesd.k12.wi.us webpage by clicking on the "District" tab, then "Legal, Public and Parent Notices" tab. Parents will also be notified of specific assessment information prior to each test administration via building newsletters and websites.

Parents may request information regarding state or local school district policy regarding student participation in any mandated assessments by contacting the School Counseling Department at 715-887-9000. Parents may opt their student out of a state or district assessment by submitting a written request to the building principal per Wis. Stats. 118.30 (2)(b)3. This request may come at any time during the testing window. All students excused by parent opt-out are marked as "not tested" students in school and district reporting determinations.

District Compliance Officers

The following individuals to serves as the District's "Compliance Officers" (hereinafter referred to as the "COs").

James Bena
4K-5 Principal
715-887-9000
801 2nd Street, Port Edwards,
WI 54469
benaja@pesd.k12.wi.us

Shane Steltenpohl
6-12 Principal
715-887-9000
801 2nd Street, Port Edwards,
WI 54469
steltsh@pesd.k12.wi.us

Medication in School

The State Law states no medication can be provided by the school district. Parents/guardians must bring all medication from home in its original container with the name, dosage appropriate for your child's age and in a sealed container with your child's name labeled on the package or bottle. This law includes both prescription and over-the-counter medications, including cough drops.

- ALL OVER-THE-COUNTER MEDICATIONS require a signed parent/guardian consent form for over-the-counter medication in the school before their child can be given the medication.
- ALL PRESCRIPTION DRUGS require a parent consent AND a physician's consent on file for your child to receive the medication in the school.
- Medications will not be given unless these requirements are met.

Forms can be accessed on the nurse's web page or the office. Please make sure you take or request a form any time your child goes to the doctor. When taking your child to the doctor, always request a physician's consent to give medication in school and a doctor's excuse for the absence. If these completed forms are not on file in the nurses' office, you will be called and asked to come to school to give the medication until these requirements are completed. All long term medications are required to have a new consent form filled out on a yearly basis according to the Wisconsin State Law.

All questions can be directed to the School Nurse, at 715-887-9000 ext. 202. Required medication forms can be obtained from any of the school offices. Please obtain these forms and take them to your doctor to be filled out so there will be no delay in medicating your child at school.

Meningococcal Disease Information

Public health authorities recommend that teenagers and college-bound students be immunized against a potentially fatal bacterial infection called meningococcal disease, a type of meningitis.

The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunization for adolescents during the preadolescent doctor's visit (11- to 12-year-olds), adolescents at high school entry (15- year-olds) if they have not previously been immunized, and for college freshmen living in dormitories.

Meningococcal disease is a rare but potentially fatal bacterial infection that can cause severe swelling of the brain and spinal cord (meningitis) or a serious blood infection (meningococemia).

The disease can be transmitted through close contact with an infected person by way of respiratory and/or oral secretions (for example, through sharing drink containers or kissing). Meningococcal disease strikes up to 3,000 Americans each year; nearly 30 percent of these cases are among teenagers and college students. Meningococcal disease can be misdiagnosed as something less serious, because early symptoms like high fever, severe headache, nausea, vomiting and stiff neck are similar to those of common viral illnesses. The disease can progress rapidly and can cause death or permanent disability within 48 hours of initial symptoms. A meningococcal vaccine is available for use among persons aged 11 to 55 years,

which provides protection against four of the five types of bacteria that cause meningococcal disease. Many parents are unaware of the dangers the disease poses to their children and that a vaccine is available that may help to prevent up to 83 percent of cases among teens and college students.

Immunization is the most effective way to prevent this very serious disease. To learn more about meningococcal disease or vaccine information, feel free to contact your school nurse or visit the following web sites:

- www.cdc.gov - This CDC website includes the CDC recommendations and information on the meningococcal vaccine.
- <http://www.dhs.wisconsin.gov/communicable/> - Wisconsin Department of Health Services communicable disease fact webpage.
- <http://sspw.dpi.wi.gov/files/sspw/pdf/mengcdcfact.pdf> - The Wisconsin Department of Public Instruction Fact Sheet for the community.
- <http://dhs.wi.gov/localhealth/> - A list of local Wisconsin public health departments and contact information.
- American Academy of Family Physicians, www.aafp.org
- American Academy of Pediatrics www.aap.org
- Meningitis Foundation of America www.musa.org
- National Meningitis Association www.nmaus.org

Annual Notice Of Special Education Referral And Evaluation Procedures

Upon request, the Port Edwards School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district. A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a

legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides. Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting the Director of Special Education, at 715-887-9000, or by writing him/her at 801 Second Street, Port Edwards, WI 54469.

Work Permits, Notary Services, Photocopying, Faxing available to Residents

As a service to our students, Callie Kulinski is authorized by the State of Wisconsin to issue work permits. The following documentation must be presented when applying for a work permit: a letter of intent from the employer stating the student's hours and job assignment(s), a letter of permission from the parent, birth certificate or driver's license, and social security card. There is a \$10 cost.

Other services available to our district residents include photocopying, faxing, and notarizing of documents. The charge for photocopying is \$.10 per page; faxing is \$.50 per page. Lisa Miller, central office, is licensed by the State of Wisconsin to serve as a notary public. There is no charge for this service.

Notice of School District Policies on Sex Discrimination, the District's Title IX Coordinator(s), and Procedures for Reporting or Filing a Complaint of Sex Discrimination

Title IX Nondiscrimination Policy Statement -

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and

District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both. The District's commitment to nondiscrimination under Title IX and under other state and federal laws is further defined in the following policies of the School Board: Policy 2266

District Title IX Coordinators -

The District employee who holds the position identified below serves as Title IX Coordinator for the District:

Heather Lisitza
PK-5 School Counselor
801 2nd St. Port Edwards, WI 54469
715-887-9000 Ext: 303
lisithe@pesd.k12.wi.us

Reporting Sex Discrimination-

Any person (including a person who is not claiming to have been personally harmed or victimized by the alleged discrimination) may report a concern or allegation regarding prohibited sex discrimination (including sexual harassment) to the District. Such reports may be submitted as follows:

1. To a district Title IX Coordinator, either in person, by telephone, U.S. mail or electronic mail, using the contact information listed above. In person reports should be made when the Title IX Coordinator is reasonably available during regular working hours. Reports submitted by telephone, mail or electronic mail may be made any time.

2. By any other means that results in a Title IX Coordinator actually receiving the person's verbal or written report.

Filing Formal Complaints of the Title IX Sexual Harassment -

As required by the federal Title IX regulations, the District has established a formal grievance process for the investigating and resolving "formal complaints" of "sexual harassment," as those terms are defined in the regulations.

An individual who is alleged to be the victim of the conduct that could constitute sexual harassment under the federal Title IX regulations (i.e., a Title IX "complainant"), or a parent or guardian who has a legal right to act on behalf of such an individual, may file a formal complaint of sexual harassment. No Title IX complainant is obligated to file a formal

complaint, but a qualifying formal complaint is necessary for the District to start an investigation using the District's formal Title IX grievance process.

Complainants are expected to file formal complaints of sexual harassment with a District Title IX Coordinator by submitting a document or electronic submission in person, by U.S. mail, or by electronic mail, using the contact information specified above.

Additional requirements for formal complaints of Title IX sexual harassment, including a description of the required content for a formal complaint, are set forth in Policy 2266.

District Response to Reports and Complaints of Sex Discrimination and to Formal Complaints of Sexual Harassment under Title IX -

The District has established grievance procedures through which the District structures its response to reports that allege unlawful discrimination on the basis of sex in any education program or activity of the District. Those procedures are set forth by Policies 1422, 3122, 4122 and 2260 as published on the District's website. The purpose of such procedures is to provide for the prompt and equitable resolution of any report or complaint of alleged sex discrimination, excluding formal complaints of sexual harassment under Title IX (which are subject to a different process).

Any time that the District has actual knowledge of sexual harassment or allegations of sexual harassment that could constitute a violation of Title IX, the District has obligations to respond to such knowledge in a manner that is not deliberately indifferent and in a manner that treats the alleged victim(s) of sexual harassment and the alleged perpetrator(s) of sexual harassment equitably. Such a response includes, but is not limited to, offering supportive measures to a complainant and investigating and resolving any formal complaint that presents allegations of Title IX sexual harassment using the formal grievance process that the District has adopted for such formal complaints. District procedures for responding to alleged sexual harassment under Title IX, including the formal grievance process, are set forth in 2266 as published on the District's website.

September 2023 ES Breakfast Menu




Elementary School

Breakfast Prices:

All Students: \$1.70 Adults: \$2.55

Menus Subject to Change

This institution is a equal opportunity provider.

Mon	Tue	Wed	Thu	Fri
WELCOME BACK!!	3 Breakfast Pizza Bagel Fruit Juice Milk 	4 Mini Cinni Fruit Juice Milk	5 Bagel Cheese Stick Fruit Juice Milk	6 Frudel Fruit Juice Milk
9 Cereal Bar Cheese Stick Fruit Juice Milk	10 Mini Pancakes Syrup Fruit Juice Milk	11 WG Muffin Cheese Stick Fruit Juice Milk	12 WG Glazed Donut Fruit Juice Milk	13 Frudel Fruit Juice Milk
16 Fuel 4U Cereal Kit Fruit Milk	17 Caramel Mini Cinni Fruit Juice Milk 	18 Breakfast Bowl Bagel Fruit Juice Milk 	19 Cereal Bar Cheese Stick Fruit Juice Milk	20 Frudel Fruit Juice Milk
23 Yogurt Bug Bites Fruit Juice Milk	24 French Toast Sticks Syrup Fruit Juice Milk	25 Pop-Tart Fruit Juice Milk	26 WG Banana Bread Fruit Juice Milk	27 Frudel Fruit Juice Milk
30 Fuel 4U Cereal Kit Fruit Milk				

September 2023 ES Lunch Menu

Alternate Lunch Choice:

Monday: Smuckers

Tuesday: Taco Salad

Wednesday: Pizza Roll Up

Thursday: Chef Salad


Friday: See Menu Below (in **Bold**) *This institution is an equal opportunity provider.*

LUNCH PRICES:

Elementary: \$2.70 Middle School: \$2.85

High School: \$2.90 Adults: \$4.20

Menus Subject to Change

Mon	Tue	Wed	Thu	Fri
	3 Pepperoni French Bread Pizza Green Beans Apple Slices Ice Cream Cup	4 Cheese Ravioli w/Sauce Breadstick Peas Pineapple 	5 Chicken Patty WG Bun Rotini Pasta Baked Beans Mandarin Oranges	6 Big Daddy's Pizza Green Beans Banana Ice Cream Sandwich No Alternate
9 Meatloaf Mashed Potatoes Gravy Sweet Potatoes Peaches Dinner Roll	10 Mini Tacos Spanish Rice Refried Beans Orange Wedges Salsa Sour Cream	11 Baked Potato Bar Diced Ham Shredded Cheese Broccoli Blueberries Rice Krispie Treat	12 Popcorn Chicken Mashed Potatoes Gravy Corn Pears Dinner Roll	13 Sloppy Joes WG Bun Baked Chips Coleslaw Applesauce Mozzarella Dippers
16 Chicken Tenders Sauces French Fries Peas Slushie	17 Softshell Taco Spanish Rice Refried Beans Pears Salsa Sour Cream	18 Chicken Alfredo Penne Pasta Broccoli Peaches	19 Chicken Patty WG Bun Rotini Pasta Cooked Carrots Mandarin Oranges	20 Hamburger WG Bun Cheese Tray Tater Tots Baked Beans Grapes Cheese Pizza
23 All American Chicken Wrap Mashed Potatoes Mixed Veggies Peaches	24 WG Nachos Taco Meat Cheese Sauce Refried Beans Mandarin Oranges	25 Mac N Cheese Green Beans Pineapple Jell-O	26 French Toast Sticks Applesauce Juice Syrup	27 Mini Corn Dogs Hash Brown Patty Baked Beans Banana Mozzarella Dippers
30 Chicken Nuggets Smiles Cooked Carrots Apple Slices Pudding Cup				

September 2023 MS/HS Breakfast Menu




Middle/High School

Breakfast Prices:

All Students: \$1.70 Adults: \$2.55

Menus Subject to Change

This institution is a equal opportunity provider.

Mon	Tue	Wed	Thu	Fri
WELCOME BACK!!	3 Pop-Tart Yogurt Fruit Juice Milk	4 Mini Pancakes Syrup Sunflower Seeds Fruit Juice Milk	5 Breakfast Pizza Bagel Fruit Juice Milk 	6 Cinnamon Roll Cheese Stick Apple Slices Juice Milk
9 Cereal Yogurt Fruit Juice Milk	10 Omelet Bagel Fruit Juice Milk	11 WG Muffin Sunflower Seeds Fruit Juice Milk	12 WG Glazed Donut Cheese Stick Fruit Juice Milk	13 Frudel Cheese Stick Banana Juice Milk
16 Pop-Tart Yogurt Fruit Juice Milk	17 Breakfast Bowl Bagel Fruit Juice Milk 	18 Waffle Envy Syrup Cheese Stick Fruit Juice Milk	19 WG Banana Bread Sunflower Seeds Fruit Juice Milk	20 Frudel Cheese Stick Apple Slices Juice Milk
23 Cereal Bar Yogurt Fruit Juice Milk	24 Omelet Bagel Fruit Juice Milk	25 Caramel Mini Cinni Sunflower Seeds Fruit Juice Milk 	26 Crunch Mania Graham Crackers Yogurt Juice Fruit Milk	27 Cinnamon Roll Cheese Stick Banana Juice Milk
30 Pop-Tart Yogurt Fruit Juice Milk				

September 2023 MS/HS Lunch Menu

Alternate Lunch Choice:

Monday: Smuckers

Tuesday: Taco Salad

Wednesday: Pizza Roll Up

Thursday: Chef Salad

Friday: See Menu Below (in **Bold**)


LUNCH PRICES:

Elementary: \$2.70 Middle School: \$2.85

High School: \$2.90 Adults: \$4.20

Menus Subject to Change

This institution is an equal opportunity provider.

Mon	Tue	Wed	Thu	Fri
	3 Pepperoni French Bread Pizza Green Beans Apple Slices Ice Cream Cup	4 Cheese Ravioli w/Sauce Breadstick Peas Pineapple 	5 Chicken Patty WG Bun Pasta Jell-O Baked Beans Mandarin Oranges	6 Big Daddy's Pizza Pasta Salad Green Beans Banana Ice Cream Sandwich No Alternate
9 Meatloaf Mashed Potatoes Gravy Sweet Potatoes Peaches Dinner Roll	10 Mini Tacos Spanish Rice Refried Beans Orange Wedges Salsa Sour Cream	11 Baked Potato Bar Diced Ham/Chicken Broccoli Blueberries Rice Krispie Treat	12 Popcorn Chicken Mashed Potatoes Gravy Corn Pears Dinner Roll	13 Sloppy Joes WG Bun Baked Chips Applesauce Coleslaw Mozzarella Dippers
16 Chicken Tenders Sauces French Fries Peas Slushie	17 Softshell Tacos Spanish Rice Refried Beans Pears Salsa Sour Cream	18 Chicken Alfredo Penne Pasta Broccoli Peaches Breadstick	19 Chicken Patty WG Bun Rotini Pasta Jell-O Cooked Carrots Mandarin Oranges	20 Hamburger WG Bun Cheese Tray Tater Tots Baked Beans Grapes Cheese Pizza
23 All American Chicken Wrap Mashed Potatoes Mixed Veggies Peaches	24 WG Nachos Taco Meat Cheese Sauce Refried Beans Mandarin Oranges Sugar Cookie	25 Mac-n-Cheese Bar Diced Chicken Taco Meat Pears Broccoli Dinner Roll	26 French Toast Sticks Omelet Applesauce Juice Syrup	27 Mini Corn Dogs Hash Brown Patty Baked Beans Banana Sugar Cookie Mozzarella Dippers
30 Chicken Nuggets Smiles Cooked Carrots Apple Slices Rice Krispie Treat				

PORT EDWARDS PUBLIC SCHOOLS

Business Meeting of the Board of Education

4:45p.m., Wednesday, June 12, 2024 – Elementary School, 5th Street., Port Edwards, WI

Minutes

Meeting called to order by President John Daven at 4:45 p.m.

Roll Call

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Dana Duncan (arrival at 4:55)

ABSENT: None

ALSO PRESENT: James Bena, Superintendent, Lisa Miller, Business Director

OTHER PRESENT: Katie Mork, Teresa Guillemot

1. Consider Approval of Agenda

Motion by Hildebrandt, second by Thomasgard to approve the agenda as presented. Voting yes – all. Motion carried.

2. Consideration of motion adjourn into closed session pursuant to Wisconsin Statute:

19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion by McGrath, second by Thomasgard to adjourn into closed session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt. Motion carried.

A. Consider Approval of Minutes of Past Executive Session – May 8, 2024

B. Program Review

C. Discuss 2024-25 Support Staff Compensation

D. Discuss 2024-25 Administrative and Administrative Support Contracts

E. Discuss 2024-25 Absences from Work

3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session

Motion by Thomasgard, second by McGrath to adjourn executive session and reconvene into open session. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Dana Duncan

ABSENT: None

ALSO PRESENT: James Bena, Superintendent, Lisa Miller, Business Director

OTHERS PRESENT: Donna Shroda, Heath Stoltz, Kristen Winters, Marissa Rebischke, Jodi Waltenberg, Jen Moore, Shane Steltenpohl

5:30 p.m. – Business Session

4. President's Report

A. Board Member Attendance

President Daven reported that all Board members were in attendance.

B. Next Board Meeting

President Daven reported that the meeting of the Board of Education will be July 10, 2024.

5. Administrative Reports

A. District Administrator Report - Superintendent Bena

Superintendent Bena gave an update on the referendum projects. Mr. Bena reported that the curriculum committee met and discussed goals for the 2024-25 school year. He also reported that the district's social media exposure is up 25% from last year. The 18th annual Blackhawk Scramble, which raises money for the Port Edwards Education Foundation, is scheduled for Monday, June 24th at Lake Arrowhead Golf Course.

Mr. Bena reported that the 4K will be moved to the elementary building and will have class on the west end of the building. At this time there are 7 students in the morning and 7 students in the afternoon program.

Superintendent Bena introduced Heath Stoltz, District Computer Network Technician, from CESA 5 to present on cybersecurity.

Mr. Stoltz presented a PowerPoint to the Board on the district's cybersecurity incident response plan. Mr. Stoltz stated that cyber incidents are happening more often and close to home and therefore, the district must have a plan in place should an attack occur. The district will be finalizing the plan in August.

B. Middle/High School Principal Report - Principal Shroda

Principal Shroda reported on the end of the year activities which included Senior Dessert, the Variety Show, community concert and band performance on Memorial Day weekend. Ms. Shroda also stated that the end-of-the-year activities were a success which included the middle school students going to Mount Olympus and an outdoor gathering for the high school students and staff.

Principal Shroda reported that summer school started this past Monday.

Ms. Shroda shared memories of her years with the district and thanked the Board for their support.

6. Questions and Comments from People in Attendance

None

CONSENT AGENDA:

7. Consider Approval of Minutes of Past Meeting – May 8, 2024

Motion by McGrath, second by Thomasgard to approve the minutes of the past meeting. Voting yes – all. Motion carried.

8. Consider Approval of Financial Reports

A. Check Summaries May 1-31, 2024

#34853 - 34962 & 202301179 -202301293 - \$420,992.96

B. District Revenue Report May 1-31, 2024

C. District Expenditures Report May 1-31, 2024

D. May Cash Receipts Report.....May 1-31, 2024

E. May Cash Balance Report

F. May Substitutes Report

G. Budget Revisions

H. Consider Approval of Gifts

Business Director Miller reported that Kathy McGrath donated two poetry books written by Jeffrey Johannes to the MS/HS Library.

Motion by Duncan, second by Hildebrandt to approve the financial reports as presented. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS:

9. Consider Approval of 2024-25 Co-Curricular Staffing Plan

Motion by Thomasgard, second by Hildebrandt to approve the 2024-25 Co-Curricular Staffing Plan. Voting yes – all. Motion carried.

10. Authorize 2024-25 Spending at 2023-24 Budget Levels Beginning July 1, 2024

Motion by Duncan, second by Thomasgard to authorize 2024-25 spending at 2023-24 budget levels beginning July 1, 2024. Voting yes- all. Motion carried.

11. Consider Approval of Release of 2024-25 Purchase Orders

Motion by McGrath, second by Thomasgard to approve the release of 2024-25 purchase orders. Voting yes – all. Motion carried.

12. Consider Approval of Summer Contract – Jennifer Moore, School Counselor

Motion by Duncan, second by McGrath to approve the Summer Contract for Jennifer Moore. Voting yes – all. Motion carried.

13. Consider Approval of Special Education Director – Jodi Waltenberg

Motion by McGrath, second by Hildebrandt to approve Jodi Waltenberg as Special Education Director. Voting yes—all. Motion carried.

14. Consider Approval of 4K Teacher - Keisha Moldenhauer

Motion by McGrath, second by Thomasgard to approve Keisha Moldenhauer as 4K Teacher. Voting yes – all. Motion carried.

15. Consider Approval of 2024-25 Support Staff Compensation

Motion by Duncan, second by Thomasgard to approve the 2024-25 Support Staff Compensation. Voting yes – all. Motion carried.

16. Consider Approval of 2024-25 Administrative and Administrative Support Contracts

Motion by Duncan, second by McGrath to approve the 2024-25 Administrative and Administrative Support Contracts. Voting yes – all. Motion carried.

17. Consider Approval of 2023-24 MS Track Coach – Robert Panter

Motion by Duncan, second by McGrath to approve Robert Panter as the 2023-24 MS Track Coach. Voting yes – all. Motion carried.

18. Consider Approval of 2024-25 Breakfast, Lunch & Milk Prices

Motion by McGrath, second by Hildebrandt to approve the 2024-25 Breakfast, Lunch & Milk Prices. Voting yes – all. Motion carried.

19. Consider Approval of WIAA Senior High Membership Renewal

Motion by Hildebrandt, second by Duncan to approve the WIAA Senior High Membership Renewal. Voting yes – all. Motion carried.

20. Opportunity for Individual Board Member Comment

McGrath – Stated that both 4K and the high school graduation were wonderful and thanked Marissa Rebischke for the idea of having the kindergartners give the seniors advice.

Hildebrandt – Congratulated Donna Shroda on her retirement and thanked her for the years she dedicated to the district.

Thomasgard – Congratulated Donna Shroda on her retirement and praised her for all that she has given to the district.

Daven – Congratulated Donna Shroda and thanked her for her many years of dedication and for the impact she had on the students.

21. Establish Future Board Meetings

Wednesday, July 10 2024, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

Wednesday, August 21, 2024, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

22. Call for Adjournment

Motion by Hildebrandt, second by McGrath to adjourn the meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Duncan. Motion carried.

Meeting adjourned at 7:30 p.m.

Lisa Miller, acting secretary

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PORT EDWARDS, WI 54469

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